

**NORELIUS COMMUNITY LIBRARY**  
**Tuesday, March 24, 2026 5:15 p.m.**  
**Fireside Room, Norelius Community Library**

**Regular Meeting Minutes**

Call Meeting to Order-

Roll Call – S. Velasquez, L. Peterson, B. Bruce, K. Segebart, D. Koch, - present

L. Olsen, L Lopez - absent

Director K. Meyer

Motion made to accept the agenda by D. Koch and seconded by L Peterson. Motion carried.

I. Additions to the Agenda/Agenda Approval - none

II. Approve Minutes of Previous Meeting (attachment 1) Motion made to approve minutes from Feb. meeting by L. Petersen and seconded by D. Koch. Motion carried.

III. Public Forum (Limit 5 Minutes)

IV. Trustee Training-Iowa Library Trustee Handbook, Chapter 3 (attachment 2)

- The Five Primary Responsibilities of Boards- Discussion over this Chapter

V. Correspondence and Thank You Notes:

- Carmen & Ben Swertzic- “Warmies” stuffed animals for SRP prizes
- Carmen & Ben Swertzic- cash donation
- Thrivent- gift card donation and t-shirts

VI. Approve Bills- Signature Page (attachment 3, 4) All members signed

VII. Director’s Report – Director Meyer (attachment 5) - Kari reported on meetings and programs. She reported an anticipated staff member leaving so an Ad Hoc committee was appointed for HR Review.

D. Koch, L. Petersen, and S. Velasquez will report back in April or May.

Board members expressed interest in visiting with the FEH Design employees about the space utilization study. Director Meyer will try to arrange this.

VIII. Unfinished Business:

A. Board meeting dates- Kari Meyer explained that she and the staff discussed changing the program dates as that would be easier than trying to change the meeting dates.

B. Closure for CPR training-The instructor for this on the original date cancelled because of weather so the staff had a working day and staff meeting. It will be rescheduled for March 30,2026. This was approved with a motion by D. Koch and seconded by S. Velasquez. Motion carried.

IX. New Business:

A. CD Renewal-A motion was made to roll over at the highest interest rate by L. Petersen and seconded by K. Segebart. Motion carried.

X. Monthly Reports

1. Library Accounts (attachment 6, 7, 8)

2. Monthly Library Report - Circulation & Acquisitions/Collection (copy on table)

Committee Reports

a) Book & Policy (Segebart, Lopez, Olsen)

b) Finance (Bruce, Koch, Velasquez))

c) Technology (Velasquez, Segebart, Koch)

d) Facilities (Peterson, Lopez, Segebart)

e) Public Relations (Peterson, Lopez, Olsen)

Adjourn - Motion to adjourn was made by K. Segebart and seconded by L. Petersen. Motion carried

Next Board Meeting: Tuesday, April 28, 2026 @ 5:15 pm Fireside Room