

**NORELIUS COMMUNITY LIBRARY  
BOARD OF TRUSTEES REGULAR MEETING  
February 24<sup>th</sup>, 2025**

**AGENDA**

**Call Meeting to Order-**

**Roll Call – S. Velasquez, S. Kennedy, L. Peterson, J. Hough, B. Bruce,  
K. Segebart, D. Koch, Director Walley**

- I. Welcome: Donna Koch-New Trustee**
- II. Additions to the Agenda/Agenda Approval**
- III. Approve Minutes of Previous Meeting-  
Annual Meeting 1-28-25  
Business Meeting 1-28-25**

**IV. Public Forum (Limit 5 Minutes)**

**V. Trustee Training-Iowa Library Trustee Handbook, Ch. # 7**

**Planning for the Library's Future:**

Strategic planning is another major responsibility of library boards. Boards continually guide and shape library services for their community as they make decisions about money, buildings, programming, technology and staffing levels. The challenge is to make these decisions based on solicited community input, crafted into a written plan. A carefully considered plan is a road map assisting the board and the director in making decisions that are in the best interests of the community. A plan also publicizes the library's priorities and its vision of the future.

**VI. Correspondence-Thank You Notes:**

- Ben & Carmen Swertzic
- John M. Dooley
- Public Works

**VII. Approve Bills- Signature Page**

**VIII. Director's Report – Director Walley**

**IX. Unfinished Business:**

- A. Carpet Cleaning
- B. Library Custodian/Cleaning Services
- C. Drinking Fountain
- D. Hot Water Heater-Mechanics Room

**X. New Business:**

- A. CD Maturity date: March 6<sup>th</sup>, 2025
- B. Board Meeting Date conflicts with programs:  
March Board Meeting 3-25-25/Author Visit-Dr. Karl Hasik  
April Board Meeting 4-22-25/ELVIS program
- C. Trustee Training with District Consultant-Misty Gray

1. Monthly Reports
2. Library Accounts
3. Monthly Library Report - Circulation & Acquisitions/Collection

#### **Committee Reports**

- |                     |                            |
|---------------------|----------------------------|
| a) Book & Policy    | (Kennedy, Segebart, Hough) |
| b) Finance          | (Bruce, Kennedy, _____)    |
| c) Technology       | (Bruce, Segebart, _____)   |
| d) Facilities       | (Peterson, Hough, _____)   |
| e) Public Relations | (Peterson, Hough, Kennedy) |

Possible motion to enter closed session per IA Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

#### **Adjourn**

**Next Board Meeting:**                      **March 25<sup>th</sup>, 2025 @ 5:15 pm Fireside Room**

Respectfully submitted: 2/21/25 mlw



**NORELIUS COMMUNITY LIBRARY  
BOARD OF TRUSTEES ANNUAL MEETING  
January 28<sup>th</sup>, 2025**

**Library Mission Statement:**

***The Norelius Community Library provides a center where residents in our diverse community may obtain information, resources, education, and recreation through a full range of library services.***

**Minutes**

**Call Meeting to Order- all are present**

**Roll Call –S. Velasquez, S. Kennedy, L. Peterson, J. Hough, B. Bruce,  
K. Segebart, Vacancy, Director Walley**

- I. Additions to the Agenda/Agenda Approved Bill moved Larry seconded**
- II. Minutes of Previous Meeting-January 23, 2024 Approved Larry moved, Sandy seconded**
- III. Election of Officers Officers for 2025-26 are:**
  - President — Bill Bruce**
  - Vice President — Larry Peterson**
  - Secretary — Sandy Kennedy**
- IV. Review of Annual Survey**

**Bill Bruce requested a state-wide comparison of staff salaries.**

**Survey is approved Keri moved, Sandy seconded**

**Next Annual Meeting**

**January 27<sup>th</sup>, 2026**

**Respectfully Submitted 1/24/25 mlw**



**NORELIUS COMMUNITY LIBRARY  
BOARD OF TRUSTEES REGULAR MEETING  
January 28<sup>th</sup>, 2025**

**Minutes**

**Call Meeting to Order- all present**

**Roll Call – S. Velasquez, S. Kennedy, L. Peterson, J. Hough, B. Bruce,  
K. Segebart, Vacancy, Director Walley**

- I. No Additions were made to the Agenda/Agenda Approved**
- II. Approve Minutes of Previous Meeting- 12-17-24 - approved Moved by Bill seconded by Jeri**
- III. Public Forum (Limit 5 Minutes)** Mayor Soseman and Council Representative Smith were present
- IV. Trustee Training-Iowa Library Trustee Handbook, Ch. # 6** was included in the documents. The following items were covered:  
Developing and Adopting Policies:
  - The Need for Policies
  - Policy Development Steps
  - Standards and Accreditation
- V. Correspondence-Thank You Notes-Ben & Carmen Swertzic** Bill suggested covering the account numbers on donation checks. Director Walley agreed and it will be done.
- VI. Approve Bills- Signature Page** passed and complete
- VII. Director's Report – Director Walley**

**Hiring Part Time Staff**

- Search for new custodian continues. The most recent quit after three shifts.
- Library Assistant-New Hire Jaqueline Enriquez starts this week

**Roof Leak:**

- City Public Works came up and inspected the roof:
  - Applied caulking and sealant, appears to be under control. Bill suggested a note of thanks be sent to the public works department.
- Rug Doctor rented from Do-It Best to clean the stain i the Carnegie room carpet caused by the leak. Most of the stain came up
  - Next step is to have the carpet professionally cleaned

**Contacted Carroll Glass:**

- Carroll Glass told to proceed with the purchase of the window panes for the Carnegie Rooms.
- Waiting for date of installation

**Denison Library Friends Board Meeting 1-13-25** The Spring Sale will be April 12

**Finance Committee: Bill B., Sandy K. & Director Walley**

- Met seven times-Report pending  
**12/4/24                      1-16-24**  
**1-07-25                      1-21-25**  
**1-09-25                      1-22-25**

**Budget Presentation to the City Council 1-22-25**

- **City Council Library Video-Documents**
  - Electronic bulletin board
  - Library Facebook page

**Friday Club Outreach-1-17-25: Library Update**

**February Program Guide:** a book talk and a Laura Ingalls Wilder presentation

**Director Walley presented a wonderful video documentary** outlining the many services of the Norelius Library.

**VIII. New Business:**

- A. Carpet Cleaning** Director Walley is searching for a professional carpet cleaning service to completely remove the leak stain.
- B. Library Custodian/Cleaning Services** Hiring a contractual service was discussed. Monica visited with WESCO. They offered two choices: 3 days a week for two hours each at \$30/hour or 5 days at \$30 an hour. Monica was interested in asking them about 4 days per week, the total cost being approximately the custodial cost last year. Moved by Larry and amended by Kari that we get something started immediately by hiring WESCO for a trial period of one month at four days a week.
- C. Drinking Fountain-** replacing the one on first floor and adding one upstairs. Both would include bottle fillers. This would be paid from capital improvements. This will be revisited next month.
- D. Hot Water Heater-Mechanics Room** needs an electrical hookup and an electrician.
- E. February Board Meeting moved to 2-25-25 due to Laura Ingalls Wilder Program 2-26-25**
1. Monthly Reports
  2. Library Accounts
  3. Monthly Library Report - Circulation & Acquisitions/Collection

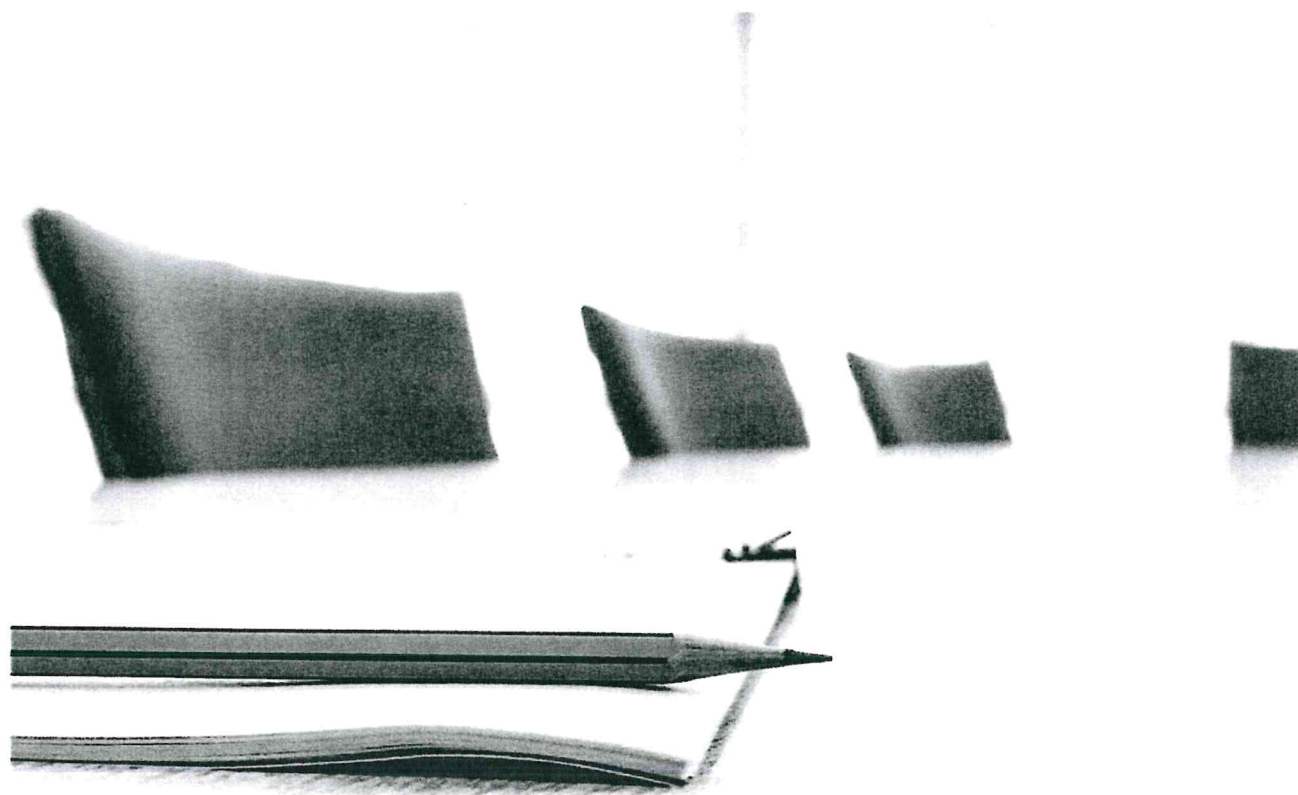
## **Committee Reports**

- a) Book & Policy (Kennedy, Segebart, Hough) nothing new
- b) **Finance** (Bruce, Kennedy, \_\_\_\_\_) **REPORT dealt with efficient time use of our staff.**
- c) Technology (Bruce, Segebart, \_\_\_\_\_) nothing new
- d) Facilities (Peterson, Hough, \_\_\_\_\_) windows and roof
- e) Public Relations (Peterson, Hough, Kennedy) nothing new

**Adjourn** moved by Larry and possible seconded by everyone else.

**Next Board Meeting: Moved to Monday February 24<sup>th</sup>, 2025 @ 5:15 pm** Fireside Room due to a program conflict on the Tuesday regular meeting time.

Respectfully submitted: 1/28/25



2021 EDITION

IOWA LIBRARY

# **TRUSTEE'S HANDBOOK**



**STATE LIBRARY  
OF IOWA**

[WWW.STATELIBRARYOFIOWA.GOV](http://WWW.STATELIBRARYOFIOWA.GOV)



## Chapter 7: Planning for the Library's Future

Strategic planning is another major responsibility of library boards. Boards continuously guide and shape library service for their community as they make decisions about money, buildings, programming, technology and staffing levels. The challenge is to make these decisions based on solicited community input, crafted into a written plan. A carefully considered plan is a road map assisting the board and the director in making decisions that are in the best interests of the community. A plan also publicizes the library's priorities and its vision of the future. There are examples of service options to consider in the **Appendix**.

### Strategic Planning is a Required Standard

**Standard #17 [Tier 2]:** *"The library has a written plan...projecting up to 5 years into the future and outlines the library's goals and objectives to meet community needs. Developing a plan involves the staff, the board, and the public."*

To meet this standard, the plan must:

- ❖ Be current at the time of submission
- ❖ Address community needs based on community data
- ❖ Contain a mission statement, which describes the library's purpose in the community
- ❖ Include goals and measurable objectives

While not required, it is still good practice for the board to evaluate the plan annually in order to review progress achieved and discuss future goals.

### Planning Approaches

There are several ways to approach a planning process. As a department of city

government, public libraries often join a broader planning effort conducted by the city, involving all city services. Another approach is to look at current trends in culture, business, and education and how libraries fit into those trends. Boards can opt to study and apply demographic data and census data. They can involve community members in focus group discussions.

There are also comprehensive planning models designed especially for public libraries, such as **Strategic Planning for Results** from the Public Library Association and **Libraries Transform** from the American Library Association.

### **Common Elements of Strategic Plans**

Regardless of the planning method, strategic plans tend to address these common elements:

#### **Demographics & Community Input**

The first step in library planning is looking outward, not inward. What is your community like? What are the demographic, economic, technological, political, social, and cultural factors that may have an impact on library services? What is important to your community now and in the future?

To answer these questions, gather information about the community and involve stakeholders such as the city officials, business leaders, along with cultural, educational, human service, and social organizations. This could involve focus groups, surveys, and studying city demographic data and census data.

#### **Reflective Mission Statement**

Generally defined as an organization's purpose, a mission statement should be an easily understood expression of what the library does for the community. A mission statement should reflect the library's service priorities. For example: "Ida Grove Public Library stimulates imagination, providing a place where children develop a love of reading, where adults access community resources, and where people of all ages gather to become creative, lifelong learners."

#### **Customer-Driven Goals**

The words goals and objectives are often used interchangeably, but they are different. Goals should be written with the focus on community members, indicating the benefit, value, or enjoyment that people will realize as a result of the library providing a specific service or program. For example: "Patrons will receive assistance on using their personal devices (tablets, e-readers, smart phones) either through one-on-one training support or through group sessions."

#### **Measurable Objectives**

Objectives, on the other hand, are defined as "the way the library will measure its progress toward reaching a goal". Every objective contains these three elements:



- ❖ **Target Audience:** a target audience could be any age group – children, teens, senior citizens, or the entire community.
- ❖ **Measurement:** a measure is something to count, i.e. number of programs presented, number of people who attended programs. A measure can also gauge people's reaction to or satisfaction with a service, discovering the difference that a service or program made in someone's life.
- ❖ **Date or Time Frame:** an objective needs to predict a date – a month or a season of the year – when the objective will be accomplished. For example: By fall of 2020, library staff will have added Bold360 Chat service for community residents.

### **Plan Evaluation**

While not required by standards, it is recommended that the board, director, and staff evaluate the library's plan at least annually. Having a deliberate discussion about planning progress reveals what was accomplished in the past year. It also helps decide whether unmet goals are still worthy of moving forward and whether new goals and objectives should be added. Annually evaluating the library's planning progress celebrates successes and points the way toward future endeavors.

### **In Summary**

A library should undertake a formal planning process every three to five years to reevaluate the library's service to the community and its future. Planning involves looking at what is possible and considering a wide range of alternatives. Open-mindedness and creativity will help you develop a plan that will make the most effective use of library resources. Keep in mind the present and future needs of the entire community served by the library. Planning will be most effective when it involves a partnership between the board and director and includes obtaining input from the members of the public, as well as from staff.

Find more information on the [Planning Process](#), including methods and how to get assistance, on the State Library website.

---

***"It takes as much energy to wish it as it does to plan it."***

Eleanor Roosevelt

Norelius Community Library  
1403 1<sup>st</sup> Ave. South  
712-263-9355  
denlib51442@gmail.com  
www.denison.lib.ia.us

NORELIUS  
Community  Library

# Thank You

---

*Carmen & Ben,*

2-4-25

*Your generosity in support of what we do here  
at this library is greatly appreciated. On behalf  
of the Library Board of Trustees and your library  
staff I want to extend this note of gratitude.*

*Thank you so much for continuous support!*

*Best Regards,*

*Mona & Wallace  
Directors*



**CLEANING CONTRACT  
POSSIBLE PROPOSAL**

**A&D**  
Multiservice, LLC  
631-741-5292

nolasco170889@gmail.com  
1615 3rd Ave South  
Denison, Iowa 51442

## Cleaning Contract


**THIS AGREEMENT** (the "Agreement") is entered into this day 19<sup>th</sup> of February, 2025 by and between Norelius Comm. Library and **A&D Multiservice, LLC**.

Norelius Comm. Library **AND THE CLEANING SERVICE HEREBY MUTUALLY AGREE AS FOLLOWS:**

1. Norelius Comm. Library and **A&D Multiservice, LLC** have entered into this Agreement for the cleaning services to provide (residential/industrial/commercial) cleaning services to Norelius Comm. Library at 1403 1<sup>st</sup> Ave S.
2. The Norelius Comm. Library should provide all labor, equipment and products to complete the cleaning work and will perform all services necessary as instructed by Norelius Comm. Library to carry out the work at the highest standards possible.
3. The term of the Agreement shall be for a period of twelve (12) months/years to commence in the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and shall terminate on the \_\_\_\_ day of \_\_\_\_\_. 20\_\_\_\_. This Agreement may be renewable by Norelius Comm. Library and **A&D Multiservice, LLC** upon the date of termination.
4. Either Norelius Comm. Library or **A&D Multiservice, LLC** may terminate this Agreement at any time, provided that the party who wishes to terminate this Agreement thirty (30) days written notice to the other party.
5. Client will pay **A&D Multiservice, LLC** \$22 per hour and it will be paid on a every two weeks basis as agreed upon.

\_\_\_\_\_  
Signature of the Client

Date \_\_\_\_\_

  
\_\_\_\_\_  
Signature of Cleaning Service

Date 02/19/2025.

**A&D**

**Multiservice, LLC**  
631-741-5292

[nolasco170889@gmail.com](mailto:nolasco170889@gmail.com)  
1615 3<sup>rd</sup> Ave. South  
Denison, Iowa 51442

**Possible Cleaning Structure:**

**4 days per week/3 hrs. per day**

Total of 12 hours per week X 52 weeks = 624 hrs.

624 hrs. X \$22.00 per hour = **\$13,728**

**3 days per week/3 hrs. per day**

Total of 9 hours per week X 52 weeks = 468 hrs.

468 hrs. X \$22.00 per hour = **\$10,296**

**Speculated/proposed budget line for Custodian Pay FY26 = \$14,321**

# **WATER FOUNTAIN PROPOSAL**



# Estimate

Norelius Community Library  
1403 1st Ave S  
Denison, IA 51442

712-663-4406

Check us out on Facebook or at  
verlinsplumbing.com

		Date	Estimate #
		2/7/2025	1581
Quantity	Description	Price	Total
1	ELKAY EZS8WSLK ADA WATER FILLING STATION	1,750.00	1,750.00
	MISC MATERIALS	150.00	150.00
	TOTAL LABOR	500.00	500.00
		<b>Subtotal</b>	\$2,400.00
		<b>Sales Tax (7.0%)</b>	\$0.00
Prices subject to change with market fluctuations.		<b>Total</b>	\$2,400.00

# **HOT WATER HEATER**

Awaiting proposed numbers from licensed Electrician

# **INVESTMENT PROPOSAL**

## **LIBRARY CDS**

## CD RATES: 2/21/2025

- \$23,229.70
- \$23,229.70
- \$18,314.65

### United Bank of IOWA:

5 mth maturity	4.25 APY
11 mth maturity	3.94 APY

### Crawford County Bank-public fund rates:

3 mth maturity	4.3%
7 mth maturity	4.3%
14 mth maturity	4.1%

### I.P.A.I.T. Rates: Seeking clarification of total investment dollars to invest with these fixed rates:

T-Bill	5/22/25 maturity	Pending updated rate
T-Note	8/15/25 maturity	Pending updated rate
T-Note	11/15/25 maturity	Pending updated rate



# 'Chilling effect': GOP bill would kill Iowa obscenity law exemption for libraries, schools



**Stephen Gruber-Miller** Des Moines Register February 17<sup>th</sup>, 2025

**House File 274 would repeal an exemption in Iowa's obscenity law that protects "appropriate material for educational purposes" in libraries and educational institutions.**

- The Iowa Library Association said the bill "will create a chilling effect that leads to over-restriction of legal content, and censorship."
- Supporters say the bill is needed to protect minors from what they consider inappropriate material.

Iowa Republican lawmakers are seeking to remove an exemption in Iowa's obscenity law that protects libraries and educational institutions — a move supporters say will remove children's access to inappropriate material and librarians counter will create "a chilling effect" and lead to censorship.

Iowans packed a subcommittee room at the Iowa Capitol on Monday to debate the bill, **House File 274**, and a three-member House subcommittee voted 2-1 to advance the legislation. On Tuesday, the House Education Committee voted 14-8 to pass the bill, making it eligible for debate by the full House.

In a statement, the Iowa Library Association urged lawmakers to reject the bill, saying obscenity is determined in the courts and the exemption only protects library workers when the material serves an educational purpose or when an individual uses the library's materials for their own purposes.

"This bill is a solution in search of a problem, as libraries are not collecting and making available materials which are legally determined to be obscene," the association's statement said. "The courts have regularly rejected attempts to label library materials as obscene according to the long-accepted legal standards."

"HF 274 removes protections for those public workers who are required to meet the varied information needs of Iowa's citizens and will create a chilling effect that leads to over-restriction of legal content, and censorship," the statement adds.

## At the Library this Month

### Anime Kids

Saturday, March 1st at 2:00 pm  
Ages 9-11

Join us in the Children's library to watch "Beyblade", have snacks and participate in Beyblade battles!

### Anime Club

Thursday, March 6th at 5:30 pm  
Ages 12-18

We'll be watching  
"Snow White with the Red Hair",  
enjoying snacks and blending our own tea!

### STEAM Saturday

Saturday, March 8th at 10:00 am  
Ages 6-13

Design, create and test a sail car!

### Shamrock Storytime

Saturday, March 15th at 10:00 am

Come to the children's library for stories, snacks and a shamrock scavenger hunt!

### Crafter Kids

Saturday, March 22nd  
10:00 am

We'll be making our very own mini banjos and maracas from household supplies!

### Crafts & More

Tuesday, March 18th  
4:00 - 6:00 pm  
Ages 12+

We'll be making portable tea containers out of empty plastic gum holders. You'll also be able to create your own blend of tea!

These adorable little holders can be used to store other things such as Q-Tips, paper clips, hair pins or any other small item!



### Book Signing

Tuesday, March 25th  
5:30 pm

Ol' Bruiser's Life Lessons: An Anthology  
by Karl Hasik, M.D.

Dr. Hasik has practiced in seven states and has been board certified for life by the American Board of Obstetrics and Gynecology since December 1985.

He began his practice in Denison in October 2012, delivering around 1,600 infants at Crawford County Memorial Hospital in the past 12 years.

Along with his dog, 'Ol Bruiser, he has written a collection of life lessons based on their experiences.



# March 2025



Phone: 712-263-9355

[norelius@denison.lib.ia.us](mailto:norelius@denison.lib.ia.us)

<https://www.denison.lib.ia.us>

[facebook.com/noreliuslibrary](https://facebook.com/noreliuslibrary)

### Library Hours

Monday-Thursday

9 am to 8 pm

Friday & Saturday

9 am to 5 pm

Closed Sundays & Holidays

**Juvenile Circulation**

Juvenile - Audio	8		5
Juvenile - DVD	57		61
Juvenile - Fiction	870		950
Juvenile - Non-fiction	111		97
Juvenile - Periodicals	0		0

<b>TOTAL PHYSICAL JUVENILE CIRCULATION FOR MONTH</b>	<b>1046</b>		<b>1113</b>
--	-------------	--	-------------

**Young Adult Circulation**

Young Adult	141		171
-------------	-----	--	-----

<b>TOTAL PHYSICAL CIRCULATION FOR MONTH</b>	<b>2640</b>		<b>2747</b>
---	-------------	--	-------------

**Games Circulation (In House)**

Adult - Games	10		50
Juvenile - Games	60		79

<b>TOTAL IN HOUSE GAMES CIRCULATION FOR MONTH</b>	<b>70</b>		<b>129</b>
---	-----------	--	------------

**Computer Services (In House)**

Adult / YA - Computers	131		160
Adult / YA - iPads	35		15
Juvenile - Computers	5		2
Juvenile - iPads	46		25
Wireless Use (WhoFi)	670		464

<b>TOTAL COMPUTER USAGE FOR MONTH</b>	<b>887</b>		<b>666</b>
---------------------------------------	------------	--	------------

**Reference Services**

Questions Asked	720		680
-----------------	-----	--	-----

**Meeting Rooms**

Rooms Reserved for Study Use	1		20
Rooms Reserved for Other Use	60		66
Estimated Attendance in Meeting Rooms	224		146

**Interlibrary Loan**

Sent	45		32
Received	68		29

**Circulation by Patron Location**

Crawford County - Towns with Libraries	141		160
Crawford County - Towns without Libraries	124		64
Denison Residents	1717		1733
Open Access Borrowers	104		109
Rural Crawford County Residents	598		635

### Section 3: PATRON MANAGEMENT

4896

Total Borrower Patrons at Start of Month (Current Fiscal Year):

381

Total Computer Only Patrons at Start of Month (Current Fiscal Year):

PATRONS ADDED (BY REPORT CLASS)	CURRENT MONTH		SAME MONTH LAST YEAR	
	NUMBER OF PATRONS ADDED	NUMBER OF PATRONS DELETED	NUMBER OF PATRONS ADDED	NUMBER OF PATRONS DELETED
Computer Only	0	1	1	1
Crawford County - Towns with Libraries	2	1	2	0
Crawford County - Towns without Libraries	1	0	0	1
Denison - Adult Patrons	12	4	11	1
Denison - Juvenile Patrons	2	0	4	0
Denison - Young Adult Patrons	1	1	1	0
Open Access Borrowers	1	0	3	0
Rural Crawford County Patrons	2	1	1	1
<b>TOTAL FOR MONTH</b>	<b>21</b>	<b>8</b>	<b>22</b>	<b>4</b>

4909

Total Borrower Patrons at End of Month (Current Fiscal Year):

380

Total Computer Only Patrons at End of Month (Current Fiscal Year):

### Section 4: PASSIVE PROGRAMMING

CURRENT MONTH

SAME MONTH LAST YEAR

Coloring Sheets	241	150
In House Puzzles	56	24
Make & Take Kits	97	205
Maker Table Use (Not Craft Kits)	0	15
Reading Log Participants	0	8
Scavenger Hunts	0	0
Steam/Stem Services (Cricut, Sewing Machines)	0	0
Storywalk Participants	0	0
Trivia Contest	0	0
Other	0	11
		Lincoln Highway

# January 2025 - Programming Statistics

Title	Age	Category	Attendees	Event Date
Color Me Calm	Adult (Ages 19+)	Adult Programming	7	Jan 7 2025 / 5:30 pm
Cards & Coffee	Adult (Ages 19+)	Adult Programming	2	Jan 14 2025 / 5:30 pm
Board vs. Board Games	Adult (Ages 19+)	Adult Programming	5	Jan 16 2025 / 5:30 pm
The Library Book Club	Adult (Ages 19+)	Adult Programming	12	Jan 23 2025 / 5:30 pm
Library Board Meeting	Adult (Ages 19+)	Board Meeting	10	Jan 28 2025 / 5:15 pm
Storytime	Children (Ages 0-5)	Storytime	10	Jan 4 2025 / 10:00 am
Storytime	Children (Ages 0-5)	Storytime	0	Jan 8 2025 / 10:00 am
Unity Ridge - Morning Preschool	Children (Ages 0-5)	Outreach	12	Jan 10 2025 / 10:15 am
20th St - Gillmor Morning Preschool	Children (Ages 0-5)	Outreach	16	Jan 10 2025 / 10:45 am
20th St - Gillmor Afternoon Preschool	Children (Ages 0-5)	Outreach	15	Jan 10 2025 / 1:15 pm
Unity Ridge - Afternoon Preschool	Children (Ages 0-5)	Outreach	14	Jan 10 2025 / 1:45 pm
St. Rose - Preschool	Children (Ages 0-5)	Outreach	17	Jan 10 2025 / 2:00 pm
Storytime	Children (Ages 0-5)	Storytime	0	Jan 15 2025 / 10:00 am
20th St - Poday Morning Preschool	Children (Ages 0-5)	Outreach	13	Jan 17 2025 / 9:30 am
20th St - Meyers Morning Preschool	Children (Ages 0-5)	Outreach	15	Jan 17 2025 / 9:45 am
20th St - Sanders Morning Preschool	Children (Ages 0-5)	Outreach	16	Jan 17 2025 / 10:00 am
20th St - Poday Afternoon Preschool	Children (Ages 0-5)	Outreach	14	Jan 17 2025 / 1:30 pm
20th St - Meyers Afternoon Preschool	Children (Ages 0-5)	Outreach	13	Jan 17 2025 / 1:45 pm
20th St - Sanders Afternoon Preschool	Children (Ages 0-5)	Outreach	17	Jan 17 2025 / 2:00 pm
Storytime	Children (Ages 0-5)	Storytime	2	Jan 18 2025 / 10:00 am
Storytime	Children (Ages 0-5)	Storytime	0	Jan 22 2025 / 10:00 am
IS - 4/5 Room	Children (Ages 0-5)	Outreach	9	Jan 24 2025 / 9:15 am
IS - Head Start 2	Children (Ages 0-5)	Outreach	15	Jan 24 2025 / 9:30 am
IS - Head Start 1	Children (Ages 0-5)	Outreach	15	Jan 24 2025 / 9:45 am
Storytime	Children (Ages 0-5)	Storytime	0	Jan 29 2025 / 10:00 am
UR Field Trip - 4th & 5th Grade	Children (Ages 6-11)	On-Site Outreach	12	Jan 7 2025 / 9:15 am
UR Field Trip - 2nd & 3rd Grade	Children (Ages 6-11)	On-Site Outreach	20	Jan 7 2025 / 2:15 pm
UR Field Trip - Mrs. Gosch 1st Grade	Children (Ages 6-11)	On-Site Outreach	8	Jan 9 2025 / 1:15 pm
STEAM Saturday	Children (Ages 6-11)	Tween Program	4	Jan 11 2025 / 10:00 am
UR Field Trip - Mrs. Gosch 1st Grade	Children (Ages 6-11)	On-Site Outreach	13	Jan 16 2025 / 1:15 pm
Kindergarten Classroom Visit	Children (Ages 6-11)	Outreach	54	Jan 24 2025 / 10:30 am
Crafter KIDS	Children (Ages 6-11)	Children's Programming	10	Jan 25 2025 / 10:00 am
UR Field Trip - Mrs. Bergman 2nd & 3rd	Children (Ages 6-11)	On-Site Outreach	21	Jan 28 2025 / 2:15 pm
UR Field Trip - Mrs. Gosch 1st Grade	Children (Ages 6-11)	On-Site Outreach	10	Jan 30 2025 / 1:15 pm
Grim Readers	General Interest	Teen and Adult Programming	4	Jan 9 2025 / 5:30 pm
Craftroom	General Interest	Teen and Adult Programming	9	Jan 21 2025 / 4:00 pm
Friday Club - Library Director Presentation	General Interest	Outreach	12	Jan 24 2025 / 2:00 pm
Megan Torreson Book Signing	General Interest	Adult Programming	12	Jan 30 2025 / 5:30 pm
Anime Club	Young Adult (Ages 12-18)	Teen Programming	0	Jan 2 2025 / 5:30 pm
Teen Activity Club	Young Adult (Ages 12-18)	Teen Programming	0	Jan 18 2025 / 2:00 pm
UR Field Trip - Middle School	Young Adult (Ages 12-18)	On-Site Outreach	23	Jan 24 2025 / 1:15 pm

Total Attendees : 461





## FEBRUARY 1-28, 2025

## LIBRARY SPECIAL ACCOUNT

Beginning Balance		FY 25 Budget Line Item				\$22,176.35
		Total Available JULY 1st, 2025	\$25,000.00		Monthly Expenses	\$0.00
					Avail Budget Line	\$22,176.35
				Actual Balance of Special Account AUGUST 2024	\$149,793.18	
Income						
		Copies		\$644.40	Total Income	\$927.60
		Fax Receipts		\$127.50	Total Expenses	\$0.00
		Laminating		\$29.00	Income-Expenses=	\$927.60
		Donation-Keep the Change		\$55.70		
		Donation		\$60.00		
		Lost Book/Damaged Book		\$0.00		
		Lost DVD		\$0.00		
		Plastic Sleeve		\$2.50		
		Lanyard		\$0.00		
		Lost Library Card		\$1.50		
		Flash Drive		\$5.00		
		Ear Buds		\$2.00		
		Total Receipts		\$927.60		
		Total Expenses (Special Account-Expenses)		\$0.00		

CAPITAL IMPROVEMENT FUND	004-410-6799	SERVER PROJECT	\$30,235.00
--------------------------	--------------	----------------	-------------

Balance	\$30,235.00
---------	-------------

**1/18/2024**  
**MORSE ACCOUNT**

CD turned into regular savings type	account per board 10-17-16			\$46,156.32
CD matures 10/6/2025 CCTS CD	(4.70%) Reinvested for 3 mths # 85697545937	\$23,229.70		
CD matures 10/06/2025 CCTS CD	(4.70%) Reinvested for 3 mths # 85697545938	\$23,229.70		\$46,459.40
CD matures 10/06/2025 CCTS CD	(4.70%) Reinvested for 3 mths # 85697545939	\$18,314.65		\$18,314.65
			Adjustment	
			Total in CDs &	
			Savings Acct	\$110,930.37

Treasurer State of Iowa					
Direct State Aid Funding	Enrich Iowa must be expended by 30 June 2025		\$3,167.54	\$3,167.54	
Treasurer State of Iowa					
Open Access	Enrich Iowa must be expended by 30 June 2025		0	\$0.00	

INCIDENTAL ACCOUNT	
Service Fee	
ILL Postage	
Genealogy Search	\$0.00
Total for Month	\$0.00

Balance between Direct State Aide & Open Access	\$3,167.54
---	------------



# LIBRARY BILLS PAID BETWEEN MEETINGS

Library (001-410)

Check	Date	Payee	Reason	Amount
82993	1/30/2025	PLUNKETT'S PEST CONTROL	PEST CONTROL	49.08
83003	2/4/2025	AMAZON CAPITAL SERVICES	DVD'S	83.33
83003	2/4/2025	AMAZON CAPITAL SERVICES	SUPPLIES	127.16
83003	2/4/2025	AMAZON CAPITAL SERVICES	BOOKS	115.62
83008	2/4/2025	CENGAGE LEARNING INC / GALE	BOOKS	83.96
83011	2/4/2025	CSI LLC	IT SUPPORT	62.50
83018	2/4/2025	JAMIE AARON KELLEY	PROGRAM - ELVIS FINDS HIS VOIC	410.18
83034	2/6/2025	AMAZON CAPITAL SERVICES	DVDS	7.06
83034	2/6/2025	AMAZON CAPITAL SERVICES	BOOKS	84.95
83036	2/6/2025	BAKER & TAYLOR ENT.	BOOKS	1122.95
83042	2/6/2025	CENGAGE LEARNING INC / GALE	BOOKS	49.48
83053	2/6/2025	QUILL CORP.	SUPPLIES	408.85
83055	2/6/2025	STANDARD INSURANCE COMPANY RC	INS PREMIUM	152.63
83072	2/19/2025	AMAZON CAPITAL SERVICES	BOOKS	87.84
83099	2/19/2025	FRONTIER COMMUNICATIONS	SERVICE	130.79
83101	2/19/2025	GUTHRIE, KATIE	INS STIPEND	208.34
83103	2/19/2025	IOWA COMMUNICATION NETWORK	TELEPHONES	13.24
83129	2/19/2025	WALLEY, MONICA L	INS STIPEND	104.17

Library Special (008-411)

Check	Date	Payee	Reason	Amount
83056	12/26/2024	VISUAL EDGE IT, INC.	COPIER LEASE -LIBRARY	198.86
83130	1/16/2025	WELLS FARGO FINANCIAL LEASING	COPIER LEASE -LIBRARY	308.50

Total Between Meetings (01/29/2025 - 2/24/2025)	3807.49
Total This Meeting 1/28/2025	6926.79
Total Amount Approved	10734.28

## REVIEWED/APPROVED BY LIBRARY BOARD

Donna Koch	<i>Donna J. Koch</i>	Date: 2-24-25
Bill Bruce	<i>Bill Bruce</i>	Date: 2-24-2025
Jeri Hough	<i>Jeri Hough</i>	Date: 2-24-2025
Sandy Kennedy	<i>Sandy Kennedy</i>	Date: 2-24-25
Larry Peterson	<i>Larry Peterson</i>	Date: 2/24/25
Kari Segebart	<i>Kari Segebart</i>	Date:
Sandy Velasquez	<i>Sandy Velasquez</i>	Date: 2-24-25



BANK CASH REPORT  
2025

FUND GL	BANK NAME	DECEMBER CASH BALANCE	JANUARY RECEIPTS	JANUARY DISBURSMENTS	JANUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	JAN BANK BALANCE
420	SAFE ROUTES TO SCHOOLS	0.00	0.00	0.00	0.00		
420	SOUTH MAIN STREET	0.00	0.00	0.00	0.00		
417	2011 HOUSING-REISZ	0.00	0.00	0.00	0.00		
418	OUTDOOR WARNING SIRENS	0.00	0.00	0.00	0.00		
419	2013 STREET IMPROVEMENTS	0.00	0.00	0.00	0.00		
420	TENNIS COURTS	0.00	0.00	0.00	0.00		
421	AQUATIC CENTER	0.00	0.00	0.00	0.00		
422	SIDEWALK REPLACEMENT	50,577.57	0.00	0.00	50,577.57		
670	SOLID WASTE	373,904.75	47,163.79	58,630.45	362,438.09	89,891.05	
740	STORM WATER UTILITY	0.00	0.00	0.00	0.00		
914	CHILDCARE TRUST	0.00	0.00	0.00	0.00		
	DEPOSITS					458,644.79	
	CRAWFORD COUNTY BANK TOTALS	3,934,446.46	551,124.86	1,366,184.07	3,119,387.25	1,246,345.80	4,365,733.05
INVESTMENTS							
BANK	INVESTMENTS						1,778,411.34
001	I.P.A.I.T.	1,215,636.02	4,316.56	0.00	1,219,952.58		
002	FIRE - I.P.A.I.T	412,021.80	1,463.01	0.00	413,484.81		
005	STATE FORT. - I.P.A.I.T.	8,400.11	29.82	0.00	8,429.93		
006	FEDERAL FORT - I.P.A.I.T.	0.00	0.00	0.00	0.00		
121	I.P.A.I.T.	0.51	0.00	0.00	0.51		
150	LIBRARY TRUST. I.P.A.I.T.	0.00	0.00	0.00	0.00		
150	MORSE BOOKS - I.P.A.I.T	0.00	0.00	0.00	0.00		
160	DEN. FOUNDATION-IPAIT	0.00	0.00	0.00	0.00		
311	I.P.A.I.T.	1,742.25	6.20	0.00	1,748.45		
	I.P.A.I.T.	134,318.10	476.96	0.00	134,795.06		
	INVESTMENTS TOTALS	1,772,118.79	6,292.55	0.00	1,778,411.34	0.00	1,778,411.34
WELLS FARGO-SAVINGS ACCT							
BANK	WELLS FARGO-SAVINGS ACCT						
001	WELLS FARGO	0.00	0.00	0.00	0.00		
	WELLS FARGO-SAVINGS ACCT TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
CDs							
BANK	CDs						64,774.05
150	UNITED BANK - LIBRARY CD	0.00	0.00	0.00	0.00		
	TRANSFER-OUT					64,774.05-	
	CDs TOTALS	0.00	0.00	0.00	0.00	64,774.05	64,774.05
CD'S CRAWFORD BANK BK#5							
BANK	CD'S CRAWFORD BANK BK#5						
150	CRAWFORD BANK - LIBRARY CD	23,229.70	0.00	0.00	23,229.70		
150	CRAWFORD BANK - LIB #2	18,314.65	0.00	0.00	18,314.65		
150	CRAWFORD BANK #3	23,229.70	0.00	0.00	23,229.70		
	TRANSFER-IN					64,774.05	

BANK CASH REPORT

2025

BANK NAME FUND GL NAME		DECEMBER CASH BALANCE	JANUARY RECEIPTS	JANUARY DISBURSMENTS	JANUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	JAN BANK BALANCE
CD'S CRAWFORD BANK TOTALS		64,774.05	0.00	0.00	64,774.05	64,774.05-	0.00
TOTAL OF ALL BANKS		5,771,339.30	557,417.41	1,366,184.07	4,962,572.64	1,246,345.80	6,208,918.44

CITY OF DENISON  
REVENUE & EXPENSE REPORT  
CALENDAR 1/2025, FISCAL 7/2025

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	% EXPENDED	REMAINING
LIBRARY DEPARTMENT						
001-410-4440	STATE GRANTS	.00	8,000.00	15,000.00	53.33	7,000.00
001-410-4465	COUNTY LIBRARY CONTRIBUTION	.00	21,657.90	40,500.00	53.48	18,842.10
001-410-4553	LIBRARY CHARGES-INCIDENTAL	5.00	25.00	200.00	12.50	175.00
001-410-4710	REIMBURSEMENTS	.00	185.38	500.00	37.08	314.62
	LIBRARY TOTAL	5.00	29,868.28	56,200.00	53.15	26,331.72
001-410-6010	SALARIES	24,786.09	147,010.94	255,936.00	57.44	108,925.06
001-410-6160	WORKMAN'S COMP	.00	.00	500.00	.00	500.00
001-410-6210	DUES AND SUBSCRIPTIONS	115.00	1,274.09	1,500.00	84.94	225.91
001-410-6230	TRAINING & TRAVEL	.00	1,525.74	2,500.00	61.03	974.26
001-410-6310	MAINTENANCE & REPAIR	872.28	6,251.71	18,000.00	34.73	11,748.29
001-410-6311	BUILDING IMPROVEMENTS	.00	.00	.00	.00	.00
001-410-6371	UTILITY SERVICES	.00	.00	.00	.00	.00
001-410-6373	TELEPHONES	149.79	1,062.83	1,900.00	55.94	837.17
001-410-6402	ADVERTISING	.00	80.00	1,250.00	6.40	1,170.00
001-410-6411	LEGAL FEES	.00	.00	500.00	.00	500.00
001-410-6419	TECHNOLOGY EXPENSE	102.00	3,771.36	10,000.00	37.71	6,228.64
001-410-6421	PUBLIC RELATIONS	.00	.00	500.00	.00	500.00
001-410-6424	ADULT PROGRAMMING	61.03	2,123.84	3,000.00	70.79	876.16
001-410-6499	OTHER CONTRACTUAL SERV	.00	1,088.00	.00	.00	1,088.00-
001-410-6502	AUDIO-VISUAL	229.55	800.75	2,500.00	32.03	1,699.25
001-410-6506	OFFICE SUPPLIES & EXPENSE	633.96	2,829.50	8,200.00	34.51	5,370.50
001-410-6508	POSTAGE	.00	.00	750.00	.00	750.00
001-410-6510	COPIER EXPENSE	.00	.00	.00	.00	.00
001-410-6512	BOOKS	1,615.85	13,575.21	25,000.00	54.30	11,424.79
001-410-6514	IT SUPPORT	451.25	546.75	1,500.00	36.45	953.25
001-410-6518	CHILDREN'S PROGRAMS	242.19	1,335.47	4,500.00	29.68	3,164.53
001-410-6519	PERIODICALS	.00	701.55	1,000.00	70.16	298.45
001-410-6598	GRANT EXPENSES	826.45	2,883.96	15,000.00	19.23	12,116.04
001-410-6599	MISC.	.00	.00	1,000.00	.00	1,000.00
001-410-6710	NEW EQUIPMENT	166.62	2,178.16	3,000.00	72.61	821.84
	LIBRARY TOTAL	30,252.06	189,039.86	358,036.00	52.80	168,996.14
	GENERAL TOTAL	30,247.06-	159,171.58-	301,836.00-	52.73	142,664.42-
	Report Total	30,247.06-	159,171.58-	301,836.00-	52.73	142,664.42-

CITY OF DENISON  
REVENUE & EXPENSE REPORT  
CALENDAR 1/2025, FISCAL 7/2025

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	% EXPENDED	REMAINING
LIBRARY SPECIAL DEPARTMENT						
008-411-4440	STATE GRANTS	.00	.00	8,000.00	.00	8,000.00
008-411-4441	OPEN ACCESS	.00	.00	.00	.00	.00
008-411-4446	DIRECT ST AID/OPEN ACCESS/ENRIC	.00	1,494.60	4,533.00	32.97	3,038.40
008-411-4500	COPIES/FINES	1,001.92	8,864.67	12,500.00	70.92	3,635.33
008-411-4705	DONATIONS-PRIVATE	50.00	3,947.54	.00	.00	3,947.54-
	LIBRARY SPECIAL TOTAL	1,051.92	14,306.81	25,033.00	57.15	10,726.19
008-411-6499	SUPPLEMENTAL	289.00	3,426.49	17,500.00	19.58	14,073.51
008-411-6511	EXPENSES - OPEN ACCESS	.00	.00	4,533.00	.00	4,533.00
	LIBRARY SPECIAL TOTAL	289.00	3,426.49	22,033.00	15.55	18,606.51
	LIBRARY SPECIAL TOTAL	762.92	10,880.32	3,000.00	362.68	7,880.32-
	Report Total	762.92	10,880.32	3,000.00	362.68	7,880.32-

150-410-6502                      AUDIO-VISUAL - LIBRARY TRUST





BANK CASH REPORT  
2025

FUND GL	BANK NAME	DECEMBER CASH BALANCE	JANUARY RECEIPTS	JANUARY DISBURSMENTS	JANUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	JAN BANK BALANCE
CRAWFORD COUNTY BANK							
BANK	CRAWFORD COUNTY BANK						4,365,733.05
001	GENERAL	445,747.57-	180,594.37	464,703.73	729,856.93-	491,408.67	
002	FIRE STATION	85,937.77	5,760.00	0.00	91,697.77		
003	K-9 SERVICE DOG	0.00	0.00	0.00	0.00		
004	CAPITAL IMPROVEMENTS	287,113.33	13,995.86	15,377.58	285,731.61	15,377.58	
005	STATE FORFEITURE	3,679.48	0.00	0.00	3,679.48		
006	FEDERAL FORFEITURE	2,524.57	0.00	0.00	2,524.57		
008	LIBRARY SPECIAL	157,981.13	1,051.92	289.00	158,744.05	293.99	
026	TOURISM-HOTEL/MOTEL TAX	203,654.66	14,075.21	29,500.00	188,229.87	34,000.00	
099	DENTAL TRUST - GROUP INS.	29,051.53	0.00	2,674.50	26,377.03	2,674.50	
110	ROAD USE TAX	796,247.75	117,970.44	91,099.09	823,119.10	98,665.67	
111	R.U.T. SINKING FUND	0.00	0.00	0.00	0.00		
112	TRUST & AGENCY	826,895.33	20,569.33	123,131.04	724,333.62	61,419.19	
113	PAYROLL - SECTION 125	0.00	0.00	0.00	0.00		
114	I-JOBS	0.00	0.00	0.00	0.00		
119	EMERGENCY	437.88	0.00	0.00	437.88		
121	LOCAL OPTION SALES TAX	538,112.30	121,523.86	55,000.00	604,636.16	55,000.00	
125	TAX INCREMENT FINANCE	145,974.39	1,538.40	0.00	147,512.79		
126	HOTEL/MOTEL TAX	0.00	0.00	0.00	0.00		
131	R.U.T. RESERVE FUND	0.00	0.00	0.00	0.00		
132	R.U.T. SURPLUS FUND	0.00	0.00	0.00	0.00		
145	URBAN RENEWAL RESERVE	0.00	0.00	0.00	0.00		
150	LIBRARY TRUST	46,156.32	0.00	0.00	46,156.32		
151	AQUATIC TRUST	117,779.79	0.00	90.24	117,689.55	90.24	
152	DOG POUND CASH	49,338.75	760.00	0.00	50,098.75		
153	MEMORIAL GARDENS	620.36	0.00	0.00	620.36		
154	BOULDERS TRUST	0.00	0.00	0.00	0.00		
155	JOHNSON PARK BRIDGE	914.08	0.00	0.00	914.08		
156	TUCKERS PARK	374.34	0.00	0.00	374.34		
157	DOG PARK	2,463.55	0.00	0.00	2,463.55		
158	HOLIDAY DECORATIONS	7,800.39	0.00	0.00	7,800.39		
159	CASH	0.00	0.00	0.00	0.00		
160	DENISON FOUNDATION	0.00	0.00	0.00	0.00		
161	ARBOR COMMITTEE/TREES FOREVER	997.12	0.00	0.00	997.12		
162	RAGBRAI	0.00	0.00	0.00	0.00		
163	ADULT SOFTBALL	1,706.33	0.00	0.00	1,706.33		
164	DENISON LITTLE LEAGUE	27,882.49	0.00	0.00	27,882.49	50.00	
165	REC EVENT DONATIONS	600.00	0.00	0.00	600.00		
166	AQUATIC - MINI GOLF	151.00	0.00	0.00	151.00		
167	CONVENTION CENTER PLEDGES	0.00	0.00	0.00	0.00		
168	ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00		
169	UPTOWN IMPROVEMENT	3,305.42	0.00	0.00	3,305.42		
171	YOUTH FOOTBALL	2,727.52	0.00	0.00	2,727.52		
172	PARKS & REC TRUST	15,050.00	0.00	0.00	15,050.00		
173	SAFETY TOWN	13,500.00	0.00	0.00	13,500.00		
180	FOOD PANTRY	0.00	0.00	0.00	0.00		
200	DEBT SERVICE	807,375.37	14,275.68	0.00	821,651.05		
201	CHILDCARE SINKING	0.00	0.00	0.00	0.00		
301	BONDING	0.00	0.00	0.00	0.00		
302	CAPITAL RESERVE FUND	0.00	0.00	0.00	0.00		
311	RECREATION CENTER TRUST	1,509,764.65-	0.00	518,280.14	2,028,044.79-	518,280.14	
312	F.A.A./AIRPORT	290,404.86-	0.00	51.00	290,455.86-	304,386.90	

BANK CASH REPORT

2025

BANK NAME	DECEMBER	JANUARY	JANUARY	JANUARY	OUTSTANDING	JAN BANK
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	TRANSACTIONS	BALANCE
331 LEVEE	0.00	0.00	0.00	0.00		
332 WATERSHED	0.00	0.00	0.00	0.00		
333 FLOOD WARNING	91,548.67	228.94	917.20	90,860.41	981.76	
334 BOYER RIVERS	53,453.23	0.00	0.00	53,453.23		
340 2020 PROJECTS	94,453.88	0.00	0.00	94,453.88		
341 2022 PROJECTS	226,381.17	0.00	0.00	226,381.17		
342 AMERICAN RESCUE PLAN ACT	23,297.27-	0.00	0.00	23,297.27-		
343 2023 PROJECTS	50,934.41	0.00	0.00	50,934.41		
344 BROWNFIELDS	12,655.96-	11,617.06	236.10	1,275.00-	236.10	
345 BURGESS PROPERTY	26,393.34	0.00	0.00	26,393.34		
346 2024 PROJECTS	697,796.40	0.00	0.00	697,796.40	23,242.14	
347 ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00		
348 2025 PROJECTS	0.00	0.00	0.00	0.00		
349 HOUSING PROJECTS	297,895.55	0.00	5,000.00	292,895.55	5,000.00	
350 COMM/CONFERENCE CENTER	0.00	0.00	0.00	0.00		
351 NORTH MAIN TAP	0.00	0.00	0.00	0.00		
352 DONNA REED BRIDGE	15,088.77	0.00	1,204.00	13,884.77	3,992.66	
375 AQUATIC CENTER BONDS	5,212.42	0.00	0.00	5,212.42		
376 2014 STREET IMPROVEMENTS	0.00	0.00	0.00	0.00		
377 HWY 39/AVENUE C	23,960.68-	0.00	0.00	23,960.68-		
378 LHDC PROJECT	0.00	0.00	0.00	0.00		
379 FIRE DEPT. IMPROVEMENTS	0.00	0.00	0.00	0.00		
380 QUALITY FOODS PROJECT	1,035.55	0.00	0.00	1,035.55		
381 2017 PROJECTS	0.00	0.00	0.00	0.00		
382 2003 STREET PROJECTS	0.00	0.00	0.00	0.00		
383 24TH STREET WIDENING	0.00	0.00	0.00	0.00		
384 NORTH 26TH ST. PAVING	235.00	0.00	0.00	235.00		
385 NO. 16TH STREET PROJECT	0.00	0.00	0.00	0.00		
386 UPTOWN STREETSCAPING	39,145.81	0.00	0.00	39,145.81		
387 ST. SCAPE - PHASE III	0.00	0.00	0.00	0.00		
388 12TH AVE. SOUTH PAVING	0.00	0.00	0.00	0.00		
389 LIBRARY BLDG - BOND PROCEEDS	39,867.98	0.00	0.00	39,867.98		
393 2004 ST. IMPROVEMENTS	0.00	0.00	0.00	0.00		
394 2005/06 ST. IMPROVEMENTS	0.00	0.00	0.00	0.00		
395 APPA FOODS GRANT	0.00	0.00	0.00	0.00		
396 SOCCER FIELD LIGHTING	0.00	0.00	0.00	0.00		
397 CITY HALL RENOVATION	0.00	0.00	0.00	0.00		
398 SLURRY & SEAL COATING	0.00	0.00	0.00	0.00		
399 AVE "N" PROJECT	0.00	0.00	0.00	0.00		
400 AVE C & 7/9TH SIGNALS	0.00	0.00	0.00	0.00		
401 13TH AVE.SO./8TH ST. RECONST.	0.00	0.00	0.00	0.00		
402 C.C. ENTRANCE ROAD	0.00	0.00	0.00	0.00		
403 CAPITOL PROJECTS	0.00	0.00	0.00	0.00		
404 2006 St. MORNINGSIDE/NO. WOOD	0.00	0.00	0.00	0.00		
405 12TH AVE. SO. - 2008/2011	0.00	0.00	0.00	0.00		
406 2008 ST. 2ND NO. & SO. 11TH	0.00	0.00	0.00	0.00		
407 CULVERT EXTENSION	0.00	0.00	0.00	0.00		
408 2009 ST. IMPROVEMENTS	0.00	0.00	0.00	0.00		
409 RISE-HOSPITAL ROAD	0.00	0.00	0.00	0.00		
410 WHEELS TO HEELS TRAIL	0.00	0.00	0.00	0.00		
411 2010 ST. IMPROVEMENTS	0.00	0.00	0.00	0.00		
412 SKATE PARK	0.00	0.00	0.00	0.00		
413 2011 STREET IMPROVEMENTS	0.00	0.00	0.00	0.00		
414 2011 HOUSING-FOUTCH	0.00	0.00	0.00	0.00		

# FEBRUARY 1-28, 2025 - Feb 2025

2/1/2025 through 2/28/2025

4/1/2025

Page 1

Date	Account	Description	Memo	Amount
<b>EXPENSES</b>				<b>-29,399.01</b>
<b>Books-</b>				<b>-4,503.39</b>
2/21/2025	Books (001-410-6512)	AMAZON.COM	CM# 1YRL-WJXP-CVW3/INV# 1CFX-HX...	15.51
2/20/2025	Books (001-410-6512)	Baker & Taylor	CM# 3309017/INV# 2038789979/203877...	-1,963.16
2/21/2025	Books (001-410-6512)	Baker & Taylor	CM# 3309017/INV# 2038789979/203877...	-2,203.89
2/21/2025	Books (001-410-6512)	AMAZON.COM	INV# 14C4-HXYR-K46K-BOOKS	-37.08
2/21/2025	Books (001-410-6512)	AMAZON.COM	INV# 16F1-M7KJ-FQ4T-BOOKS	-111.06
2/21/2025	Books (001-410-6512)	AMAZON.COM	INV# 19LN-D4CM-GJ9P-BOOKS	-135.98
2/21/2025	Books (001-410-6512)	AMAZON.COM	INV# 1HX1-NYQP-CQ16-BOOKS	-28.90
2/21/2025	Books (001-410-6512)	AMAZON.COM	INV# 1NJP-CNKM-CCJG-BOOKS	-38.83
<b>Children's Programming</b>				<b>-96.06</b>
2/21/2025	Children's Programs (001-...	AMAZON	INV # 1	-48.03
2/21/2025	Children's Programs (001-...	AMAZON	INV # 17J6-TCNX-TD4N CHILDREN'S P...	-48.03
<b>Copier Expense</b>				<b>-308.50</b>
2/2/2025	Special Account (payments)	WELLS FARGO	INV # 5033059824	-308.50
<b>DVDs</b>				<b>-125.93</b>
2/21/2025	Audio and Visual (001-410-...	AMAZON.COM	INV# 1FXL-MQNF-VGD3-DVDS	-51.10
2/21/2025	Audio and Visual (001-410-...	AMAZON.COM	INV# 1XCT-NRPG-KH4G-DVDS	-74.83
<b>Fire Extinguishers Inspection</b>				<b>-153.98</b>
2/21/2025	Maintenance (001-410-63-...	NORTHWEST FIRE	INV # 1383 2/4/2025	-153.98
<b>Maintenance and Repair</b>				<b>-3,302.71</b>
2/21/2025	Maintenance (001-410-63-...	CARROLL GLASS	INV# 49312-CARNEGIE WINDOWS PAN...	-2,866.55
2/21/2025	Maintenance (001-410-63-...	Do It Best	STORE RECEIPT 2/03/2025-FURNACE ...	-58.42
2/21/2025	Maintenance (001-410-63-...	QUILL.COM	SUPPLIES INV# 42669379	-199.71
2/21/2025	Maintenance (001-410-63-...	QUILL.COM	SUPPLIES INV# 42669458	-35.00
2/21/2025	Maintenance (001-410-63-...	QUILL.COM	SUPPLIES INV# 42678900	-66.58
2/21/2025	Maintenance (001-410-63-...	QUILL.COM	SUPPLIES INV# 4661973	-76.45
<b>MONOGRAM FOODS GRANT</b>				<b>-664.98</b>
2/12/2025	Grant Expense (001-410-6-...	AMAZON	INV# 1WC4-7L7R-C6J3-LAPTOPS FOR ...	-664.98
<b>New Equipment</b>				<b>-594.23</b>
2/21/2025	New Equipment (001-410-...	AMAZON	INV # 1D96-DF47-1FKL PUZZLE BOARD	-79.98
2/21/2025	New Equipment (001-410-...	AMAZON	INV # 1T3J-4J1W-MGHR-PEOPLE COU...	-469.95
2/21/2025	New Equipment (001-410-...	AMAZON	INV # 1T3J-4JIW-CHXG-SEWING SUPP...	-44.30
<b>Notary Renewal</b>				<b>-30.00</b>
2/21/2025	Dues & Subscriptions (001-...	Secretary Of State	MONICA L. WALLEY	-30.00
<b>Office Supplies-</b>				<b>-364.96</b>
2/21/2025	Office Supplies (001-410-6-...	DEMCO	INV # 7602048 BOOK COVERING SUPP...	-364.96
<b>Oriental Trading Post</b>				<b>-19.07</b>
2/21/2025	Children's Programs (001-...	FIRST BANK CARD	CHILDREN'S PROGRAMMING	-19.07
<b>Paycheck</b>				<b>-17,187.83</b>
2/14/2025	Salaries (001-410-6010)	Reiningner, Olivia		-1,532.80
2/14/2025	Salaries (001-410-6010)	Espinoza, Alondra		-330.75
2/14/2025	Salaries (001-410-6010)	Galdamez, Esmeralda		-176.38
2/14/2025	Salaries (001-410-6010)	Guthrie, Katie		-1,491.21

# FEBRUARY 1-28, 2025 - Feb 2025

2/1/2025 through 2/28/2025

4/1/2025

Page 2

Date	Account	Description	Memo	Amount
2/14/2025	Salaries (001-410-6010)	Hoffman, Michelle		-653.63
2/14/2025	Salaries (001-410-6010)	Lamaak, Summer		-549.12
2/14/2025	Salaries (001-410-6010)	Neemann, Hannah		-506.00
2/14/2025	Salaries (001-410-6010)	Paz, Carlos		-636.94
2/14/2025	Salaries (001-410-6010)	Walley, Monica		-2,524.60
2/14/2025	Salaries (001-410-6010)	Alfaro, Liliana		-138.00
2/28/2025	Salaries (001-410-6010)	Alfaro, Liliana		-431.25
2/28/2025	Salaries (001-410-6010)	Espinoza, Alondra		-252.00
2/28/2025	Salaries (001-410-6010)	Galdamez, Esmeralda		-233.75
2/28/2025	Salaries (001-410-6010)	Guthrie, Katie		-1,491.20
2/28/2025	Salaries (001-410-6010)	Hoffman, Michelle		-608.81
2/28/2025	Salaries (001-410-6010)	Lamaak, Summer		-419.28
2/28/2025	Salaries (001-410-6010)	Neeman, Hannah		-526.66
2/28/2025	Salaries (001-410-6010)	Paz, Carlos		-628.05
2/28/2025	Salaries (001-410-6010)	Reininger, Olivia		-1,532.80
2/28/2025	Salaries (001-410-6010)	Walley, Monica		-2,524.60
<b>Pest Control</b>				<b>-49.08</b>
2/21/2025	Maintenance (001-410-63...	Plunkets	INV# 9004704 2/5/25	-49.08
<b>Phone Services</b>				<b>-130.79</b>
2/21/2025	Telephones (001-410-6373)	Frontier Communicati...	INV # FEBRUARY	-130.79
<b>Postage and Delivery</b>				<b>-741.20</b>
2/21/2025	Postage (001-410-6508)	POSTMASTER	POSTAGE	-741.20
<b>SLP</b>				<b>-1,126.30</b>
2/21/2025	Special Account (payments)	DUFFY HUDSON	ADULT/TEEN PROGRAMMING 6/28/25	-550.00
2/21/2025	Special Account (payments)	FIRST BANK CARD	CHILDREN'S PROGRAMMING-DEPOSIT	-300.00
2/21/2025	Children's Programs (001-...	I-READ	SLP-25 SUPPLIES CHILDRENS PROG...	-276.30
<b>OVERALL TOT...</b>				<b>-29,399.01</b>