

**NORELIUS COMMUNITY LIBRARY  
BOARD OF TRUSTEES REGULAR MEETING  
May 27<sup>th</sup>, 2025**

**AGENDA**

**Call Meeting to Order-**

**Roll Call – S. Velasquez, S. Kennedy, L. Peterson, J. Hough, B. Bruce,  
K. Segebart, D. Koch, Director Walley**

- I. Additions to the Agenda/Agenda Approval**
  - II. Approve Minutes of Previous Meeting**
  - III. Public Forum (Limit 5 Minutes)**
  - IV. Trustee Training-Iowa Library Trustee Handbook, Ch. # 10**
    - Evaluating the Library Director
  - V. Correspondence-Thank You Notes:**
    - Sandy Wolf-Patron
    - Misty Gray-Southwest District Consultant
    - Denison KIWANIS
    - Denison Library Friends, Inc.
  - VI. Approve Bills- Signature Page**
  - VII. Director's Report – Director Walley**
  - VIII. Unfinished Business:**
    - A. Roof Repairs
    - B. Library Custodian/Cleaning Contract
    - C. Trustee/Library Evaluations
    - D. Hiring Committee Report
  - IX. New Business: No New Business**
    - A. Finance Committee-Merit Raises
    - B. FY26 Budget

Monthly Reports

    - 1. Library Accounts
    - 2. Monthly Library Report - Circulation & Acquisitions/Collection
- Committee Reports**
- |                     |                             |
|---------------------|-----------------------------|
| a) Book & Policy    | (Kennedy, Segebart, Hough)  |
| b) Finance          | (Bruce, Kennedy, Koch)      |
| c) Technology       | (Bruce, Segebart, Koch)     |
| d) Facilities       | (Peterson, Hough, Segebart) |
| e) Public Relations | (Peterson, Hough, Kennedy)  |

**Adjourn**

**Next Board Meeting: June 24<sup>th</sup>, 2025 @ 5:15 pm Fireside Room**

**NORELIUS COMMUNITY LIBRARY  
BOARD OF TRUSTEES REGULAR MEETING MINUTES  
April 21, 2025**

**Meeting Called to Order by President S. Velasquez, Members present: S. Kennedy, L. Peterson, J. Hough, B. Bruce, K. Segebart, Director Walley**

- I. Agenda Approval** moved by Sandy K., second by Jeri H.
- II. Minutes of previous meeting** approved moved by Bill B, second by Sandy K.
- III. Public Forum** No guests attended
- IV. Trustee Training-Iowa Library Trustee Handbook, Ch. # 9**
  - Board Relationships with Director, Staff, and City
  - Board Members reminded to return their Board evaluations by April 23. Two received.
  - Board members must complete Director's evaluation by April 23.
  - Formal Trustee Training with our District Consultant — Misty Gray — on May 17 10:00 AM to 12:00 PM.
  - Correspondence-Thank You Notes:
    - Carment & Ben Swertzic
    - Debbie Volt
    - Home & Hobby Shop
    -
- V. Director's Report – Director Walley**
  - A) Cleaning**
    - Cleaning by A & D Multiservice has gone well
    - Director recommends that the Board consider hiring this company with a one-year contract beginning May 1, 2025. Some question as to whether the information submitted by WESCO constitutes a bid. Director will contact City Manager for clarification if we need to open this for bids before awarding the contract.
    - Specific Agreement with A & D Multiverse
      - Clean 4 days per week, 3hrs. per day at \$22.00 per hour
      - 12 hrs. X \$22.00 = \$264.00
      - \$264.00 X 52 weeks = \$13,728.00
      - Library staff will pick up cleaning responsibilities the other two days per week as needed.
  - B) Hot Water Heater-Meseck Electric-Colby Meseck,**
    - Colby Meseck walked through on 325 to discuss what is needed to hook up the water heater.

- Other electrical issues discussed that required attention
- He has agreed to assist us with replacing old/burnt out lamps and the janitor's closet fan, estimating price for adding dimmer switches to Carnegie Meeting Rooms.

**C) Roof Leak** One more leak episode but no leaks during the monitoring period.

There is money in capital improvement to replace them.

Monica reached two roofing companies.

- Zuniga Construction which is waiting on insurance certificate for commercial buildings
- Premier Roofing -Nate Paulsen estimated the shingles to be 25 years old. He is writing two bids — one for complete roof replacement vs. repairs to the leaking area only.

**D) Back Door** would not close following the Friends White Elephant sale on 4/11/12. Public Works came on Monday to make adjustments.

The door now latches.

**E) Drinking Fountain** installed on April 17 in time for summer programs.

Denison Library Friends Board meeting-March 10<sup>th</sup>, 2025

Management Team Meetings-March 4<sup>th</sup>, 11<sup>th</sup>, 22<sup>nd</sup>, 25<sup>th</sup>

Director Meetings-March 3<sup>rd</sup>, 10<sup>th</sup>, 24<sup>th</sup>

Facilitation Training-March 12<sup>th</sup>-14<sup>th</sup>, 2025

**F) Cathy Fredericton**, the Crafternoon Volunteer — was honored with a painting of her house by Monica.

**VI. Unfinished Business:**

- A) Roof, Cleaning, Fountain, water heater covered in**  
Director's Report
- B) Hiring Committee Report** Six applicants, interview questions prepared for phone interviews. Committee meets April 24, 2:00 PM

**VII. No New Business:**

1. Monthly Reports
2. Library Accounts
3. Monthly Library Report - Circulation & Acquisitions/Collection Larry suggests adding a new book *Abundance* by Ezra Klein and Derek Thompson.

### **Committee Reports**

- a) Book & Policy (Kennedy, Segebart, Hough)
- b. Finance (Bruce, Kennedy, Koch) Meets May 19-22 to recommend staff merit pay raises
- c) Technology (Bruce, Segebart, Koch)
- d) Facilities (Peterson, Hough, Segebart)
- e) Public Relations (Peterson, Hough, Kennedy)

**Motion to Adjourn** by Jeri H, Second by Sandy K.

**Next Board Meeting:**

**Monday May 27, 2025 @ 5:15 pm Fireside Room**

Norelius Community Library  
1403 1<sup>st</sup> Ave. South  
712-263-9355  
denlib51442@gmail.com  
www.denison.lib.id.us

NORELIUS  
Community



Library

# Thank You

Sandy,

It was great to see you the other night  
at the "Elvis" program brought to our Library  
by your tax dollars. Thank you so very much  
for your generous donation of \$20<sup>00</sup>. We will  
use this donation toward further programming!

Best Regards,

Marcia R. Walley  
Director

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NORELIUS  
Community



Library

# Thank You

Misty,

Thank you so much for coming to our library this past Saturday to conduct our formal Trustee Training. Your support as our Southwest District Coordinator has been such a welcoming part of our library network and helps us all to serve our community and surrounding area.

Thank you! Best Regards!

Sharon L. Willey  
and our library board of trustees,

Sandy V, Sandy K, Larry P, Jeri H,  
Bill B, Kari S, & Donna K

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NORELIUS  
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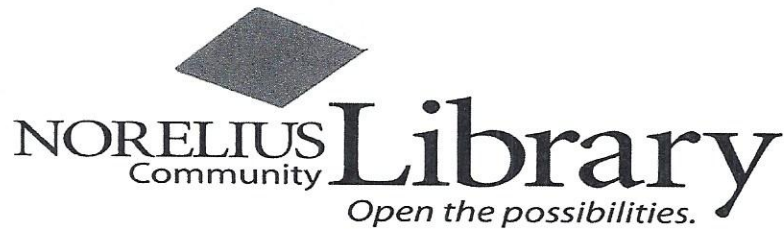
# Thank You

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Denison Kiwanis Members,

Thank you for your generous contribution to our Summer Library Program! Your Community involvement will help us bring in many programs and other opportunities for our community's youth. Your support is greatly appreciated.

Katie Guthrie  
Youth Services Librarian  
Norelius Community Library



Denison Library Friends,

Thank you for your generosity in sponsoring two programs this year for our adult programming at the library! Your support allows patrons in Denison and the surrounding communities to connect and enjoy engaging, educational, and entertaining programs completely free of charge. It's truly a wonderful gift, and I'm sincerely grateful!

The requested programs have been scheduled. The Buddy Holly program will take place on August 26, 2025, at 5:30 PM, featuring Jamie Kelley from King of the Hill Entertainment, who will present an exciting talk alongside live music for our patrons!

Unfortunately, the Lucille Ball program with Leslie Goddard is fully booked for this year, but we've secured a spot for March 13, 2026. To make the event more accessible, we'll hold it after the library closes, starting at 6 PM, creating a fantastic opportunity for a fun night out for our patrons.

Since we could only schedule one program this year, I wanted to check if you'd like me to move forward with scheduling the next program on your list: Think Like a Machine: An Introduction to AI for Beginners. If you'd like to sponsor it, I'd be happy to contact the presenter and see if we can arrange it for this year.

Once again, thank you for your continued support of the library. Your generosity makes a meaningful impact on our community, and we appreciate you!

Sincerely,

A handwritten signature in cursive script that reads 'Michelle Hoffman'.

Michelle Hoffman

Programming Librarian

**Cleaning- A & D Multiservice**

- Following April board meeting I asked Oveth Roqueno with A & D Multiservice cleaning service to extend the 30 day contract an additional 30 days pending further discussion by the library board.
- Cleaning has gone very well.
- Past custodial services were provided by a custodial employee:
  - FY25 \$13,728 @ \$11.50 per/hr. with an average of 22 hrs./wkly. over the course of a FY.
  - FY26 \$15,000 is anticipated in this category moving the custodian salary into the contract line which would save the city payroll taxes on one less employee. Could the payroll taxes roll over to the amount we can use for a contract or is this amount already calculated into the wages for the custodian if they are an employee?

**Proposal:**

Ask the company what they can give in cleaning for the year for this limited budget \$15,000 annually?

It is apparent that our outlining what we would like to see is not going to work with our limited budget. The company has not stayed within the following parameters:

Clean 4 days per week, 3 hrs. per day at \$22.00 per hour.

12 hrs. x \$22.00 per week = \$264.00

\$264.00 x 52 weeks = \$13,728.00

Cleaning crew may work a few more hours now and then to do deeper cleaning if needed.

(I'm not sure that the crew understands this is a limited opportunity-now and then.)

Library staff to pick up the cleaning responsibilities the other two days per week as needed.

**Hot Water Heater**-Has been hooked up and is operating at appropriate capacity. Electrician will return to finish up the work of adjusting lighting.

**Formal Trustee Training** with our District Consultant-Misty Gray-May 17<sup>th</sup> 10:00-12:00 went very well. Thank you to all trustees remembering that they were not in a meeting setting and refrained from discussing library business.

**Roof Leak:** No more leaks in the Carnegie portion of the building. New water stains noted in the ceiling tiles in the main library.

**Programming Highlights:**

"How Elvis Found His Voice" 4-22 Phenomenal program and well attended

Standard programs throughout May

Summer Library Program June 2<sup>nd</sup>-June 28<sup>th</sup> (See Programming Guide)

**Meetings Attended:**

Formal Trustee Training 5/17

Finance Committee meeting 5/20

Director's Meetings: 5/27

Management Team Meetings: 5/19, 5/20, 5/21

**JUNE GUIDE:** See attachment

# **LIBRARY BILLS PAID BETWEEN MEETINGS**

| Library (001-410) |           |                               |                                |          |
|-------------------|-----------|-------------------------------|--------------------------------|----------|
| Check             | Date      | Payee                         | Reason                         | Amount   |
| 83525             | 5/1/2025  | MEDIACOM                      | MAY SERVICES - FD              | 22.03    |
| 83526             | 5/1/2025  | PLUNKETT'S PEST CONTROL       | PEST CONTROL -LIBRARY          | 49.08    |
| 83548             | 5/6/2025  | AMAZON CAPITAL SERVICES       | BOOKS                          | 188.93   |
| 83548             | 5/6/2025  | AMAZON CAPITAL SERVICES       | JUV PROGRAMMING                | 584.70   |
| 83558             | 5/6/2025  | DENISON AUTO PARTS & MACH     | TAP & COBALT DRILL FOR LIB DOO | 12.09    |
| 83581             | 5/8/2025  | AMAZON CAPITAL SERVICES       | DVDS                           | 14.96    |
| 83581             | 5/8/2025  | AMAZON CAPITAL SERVICES       | BOOKS                          | 110.22   |
| 83583             | 5/8/2025  | BOYSEN LAUNDRY SERVICE LLC    | FLOOR MATS -LIBRARY 3/19       | 26.00    |
| 83585             | 5/8/2025  | CABLE CHANNEL 13              | AD - HELP WANTED               | 200.00   |
| 83586             | 5/8/2025  | CONTINENTAL ALARM & DETECTION | ANNUAL FIRE ALARM INSP -LIBRAR | 602.00   |
| 83591             | 5/8/2025  | QUILL CORP.                   | SUPPLIES                       | 270.58   |
| 83591             | 5/8/2025  | QUILL CORP.                   | SUPPLIES                       | 534.85   |
| 83596             | 5/8/2025  | VERLINS PLUMBING & HEATIN     | WATERFILLING STATION MAINTENAN | 2400.00  |
| 83609             | 5/15/2025 | FRONTIER COMMUNICATIONS       | SERVICE                        | 124.67   |
| 83618             | 5/20/2025 | A & D MULTISERVICE, LLC       | APRIL CLEANING AGREEMENT/DEEP  | 1,540.00 |
| 83619             | 5/20/2025 | AMAZON CAPITAL SERVICES       | BOOKS                          | 157.97   |
| 83641             | 5/20/2025 | DENISON DO IT BEST            | SUPPLIES                       | 7.49     |
| 83646             | 5/20/2025 | GUTHRIE, KATIE                | INS STIPEND                    | 104.17   |
| 83677             | 5/20/2025 | WALLEY, MONICA L              | INS STIPEND                    | 104.17   |

| Library Special (008-411)                       |           |                               |              |          |
|-------------------------------------------------|-----------|-------------------------------|--------------|----------|
| Check                                           | Date      | Payee                         | Reason       | Amount   |
| 83597                                           | 5/8/2025  | WELLS FARGO FINANCIAL LEASING | COPIER LEASE | 295.50   |
| 83619                                           | 5/20/2025 | AMAZON CAPITAL SERVICES       | SUPPLIES     | 459.58   |
| Total Between Meetings (04/23/2025 - 5/26/2025) |           |                               |              | 7808.99  |
| Total This Meeting 5/27/2025                    |           |                               |              | 3039.46  |
| Total Amount Approved                           |           |                               |              | 10848.45 |

## **REVIEWED/APPROVED BY LIBRARY BOARD**

|                 |       |             |
|-----------------|-------|-------------|
| Donna Koch      | _____ | Date: _____ |
| Bill Bruce      | _____ | Date: _____ |
| Jeri Hough      | _____ | Date: _____ |
| Sandy Kennedy   | _____ | Date: _____ |
| Larry Peterson  | _____ | Date: _____ |
| Kari Segebart   | _____ | Date: _____ |
| Sandy Velasquez | _____ | Date: _____ |

CITY OF DENISON  
REVENUE & EXPENSE REPORT  
CALENDAR 4/2025, FISCAL 10/2025

| ACCOUNT NUMBER     | ACCOUNT TITLE               | MTD<br>BALANCE | YTD<br>BALANCE | BUDGET      | % EXPENDED | REMAINING  |
|--------------------|-----------------------------|----------------|----------------|-------------|------------|------------|
| LIBRARY DEPARTMENT |                             |                |                |             |            |            |
| 001-410-4440       | STATE GRANTS                | .00            | 8,000.00       | 15,000.00   | 53.33      | 7,000.00   |
| 001-410-4465       | COUNTY LIBRARY CONTRIBUTION | .00            | 21,657.90      | 40,500.00   | 53.48      | 18,842.10  |
| 001-410-4553       | LIBRARY CHARGES-INCIDENTAL  | 45.00          | 75.00          | 200.00      | 37.50      | 125.00     |
| 001-410-4710       | REIMBURSEMENTS              | 718.06         | 903.44         | 500.00      | 180.69     | 403.44-    |
| LIBRARY TOTAL      |                             | 763.06         | 30,636.34      | 56,200.00   | 54.51      | 25,563.66  |
| 001-410-6010       | SALARIES                    | 16,717.60      | 198,192.36     | 255,936.00  | 77.44      | 57,743.64  |
| 001-410-6160       | WORKMAN'S COMP              | .00            | .00            | 500.00      | .00        | 500.00     |
| 001-410-6210       | DUES AND SUBSCRIPTIONS      | 30.00          | 1,334.09       | 1,500.00    | 88.94      | 165.91     |
| 001-410-6230       | TRAINING & TRAVEL           | .00            | 1,525.74       | 2,500.00    | 61.03      | 974.26     |
| 001-410-6310       | MAINTENANCE & REPAIR        | 301.02         | 10,935.19      | 18,000.00   | 60.75      | 7,064.81   |
| 001-410-6311       | BUILDING IMPROVEMENTS       | .00            | 21.98          | .00         | .00        | 21.98-     |
| 001-410-6371       | UTILITY SERVICES            | .00            | .00            | .00         | .00        | .00        |
| 001-410-6373       | TELEPHONES                  | 144.78         | 1,505.47       | 1,900.00    | 79.24      | 394.53     |
| 001-410-6402       | ADVERTISING                 | .00            | 80.00          | 1,250.00    | 6.40       | 1,170.00   |
| 001-410-6411       | LEGAL FEES                  | .00            | .00            | 500.00      | .00        | 500.00     |
| 001-410-6419       | TECHNOLOGY EXPENSE          | 762.00         | 4,605.27       | 10,000.00   | 46.05      | 5,394.73   |
| 001-410-6421       | PUBLIC RELATIONS            | .00            | .00            | 500.00      | .00        | 500.00     |
| 001-410-6424       | ADULT PROGRAMMING           | .00            | 2,534.02       | 3,000.00    | 84.47      | 465.98     |
| 001-410-6499       | OTHER CONTRACTUAL SERV      | .00            | 1,088.00       | .00         | .00        | 1,088.00-  |
| 001-410-6502       | AUDIO-VISUAL                | 656.96         | 1,777.13       | 2,500.00    | 71.09      | 722.87     |
| 001-410-6506       | OFFICE SUPPLIES & EXPENSE   | .00            | 3,728.47       | 8,200.00    | 45.47      | 4,471.53   |
| 001-410-6508       | POSTAGE                     | .00            | 741.20         | 750.00      | 98.83      | 8.80       |
| 001-410-6510       | COPIER EXPENSE              | .00            | .00            | .00         | .00        | .00        |
| 001-410-6512       | BOOKS                       | 1,028.83       | 20,237.50      | 25,000.00   | 80.95      | 4,762.50   |
| 001-410-6514       | IT SUPPORT                  | 30.00          | 645.25         | 1,500.00    | 43.02      | 854.75     |
| 001-410-6518       | CHILDREN'S PROGRAMS         | 975.16         | 2,845.45       | 4,500.00    | 63.23      | 1,654.55   |
| 001-410-6519       | PERIODICALS                 | .00            | 701.55         | 1,000.00    | 70.16      | 298.45     |
| 001-410-6598       | GRANT EXPENSES              | .00            | 7,217.38       | 15,000.00   | 48.12      | 7,782.62   |
| 001-410-6599       | MISC.                       | .00            | 119.73         | 1,000.00    | 11.97      | 880.27     |
| 001-410-6710       | NEW EQUIPMENT               | 70.93          | 2,892.66       | 3,000.00    | 96.42      | 107.34     |
| LIBRARY TOTAL      |                             | 20,717.28      | 262,728.44     | 358,036.00  | 73.38      | 95,307.56  |
| GENERAL TOTAL      |                             | 19,954.22-     | 232,092.10-    | 301,836.00- | 76.89      | 69,743.90- |
| Report Total       |                             | 19,954.22-     | 232,092.10-    | 301,836.00- | 76.89      | 69,743.90- |

| GL ACCT #               | VENDOR NAME                   | REFERENCE                      | AMOUNT    | CHECK  |         |
|-------------------------|-------------------------------|--------------------------------|-----------|--------|---------|
|                         |                               |                                |           | CHECK# | DATE    |
| 001-410-6310            | BOYSEN LAUNDRY SERVICE LLC    | FLOOR MATS -LIBRARY 3/19       | 26.00     | 83583  | 5/08/25 |
| 001-410-6310            | BOYSEN LAUNDRY SERVICE LLC    | FLOOR MATS - LIBRARY 4/30      | 52.00     |        |         |
| 001-410-6310            | CONTINENTAL ALARM & DETECTION | ANNUAL FIRE ALARM INSP -LIBRAR | 602.00    | 83586  | 5/08/25 |
| 001-410-6310            | DENISON AUTO PARTS & MACH     | TAP & COBALT DRILL FOR LIB DOO | 12.09     | 83558  | 5/06/25 |
| 001-410-6310            | DENISON DO IT BEST            | SUPPLIES                       | 7.49      | 83641  | 5/20/25 |
| 001-410-6310            | MEDIACOM                      | MAY SERVICES - FD              | 22.03     | 83525  | 5/01/25 |
| 001-410-6310            | PLUNKETT'S PEST CONTROL       | PEST CONTROL -LIBRARY          | 49.08     | 83526  | 5/01/25 |
| 001-410-6310            | PLUNKETT'S PEST CONTROL       | PEST CONTROL                   | 49.08     |        |         |
| 001-410-6310            | QUILL CORP.                   | SUPPLIES                       | 270.58    | 83591  | 5/08/25 |
| 001-410-6310            | VERLINS PLUMBING & HEATIN     | WATERFILLING STATION MAINTENAN | 2,400.00  | 83596  | 5/08/25 |
| 001-410-6373            | FRONTIER COMMUNICATIONS       | SERVICE                        | 124.67    | 83609  | 5/15/25 |
| 001-410-6373            | IOWA COMMUNICATION NETWORK    | TELEPHONES                     | 18.30     |        |         |
| 001-410-6402            | CABLE CHANNEL 13              | AD - HELP WANTED               | 200.00    | 83585  | 5/08/25 |
| 001-410-6502            | AMAZON CAPITAL SERVICES       | DVDS                           | 14.96     | 83581  | 5/08/25 |
| 001-410-6502            | AMAZON CAPITAL SERVICES       | DVDS                           | 155.71    |        |         |
| 001-410-6502            | QUILL CORP.                   | SUPPLIES                       | 534.85    | 83591  | 5/08/25 |
| 001-410-6506            | AMAZON CAPITAL SERVICES       | ADMIN SUPPLIES                 | 19.79     |        |         |
| 001-410-6506            | DEMCO                         | ADMIN SUPPLIES                 | 582.73    |        |         |
| 001-410-6506            | QUILL CORP.                   | OFFICE SUPPLIES                | 30.51     |        |         |
| 001-410-6512            | AMAZON CAPITAL SERVICES       | BOOKS                          | 188.93    | 83548  | 5/06/25 |
| 001-410-6512            | AMAZON CAPITAL SERVICES       | BOOKS                          | 110.22    | 83581  | 5/08/25 |
| 001-410-6512            | AMAZON CAPITAL SERVICES       | BOOKS                          | 41.35     | 83619  | 5/20/25 |
| 001-410-6512            | AMAZON CAPITAL SERVICES       | BOOKS                          | 98.23     |        |         |
| 001-410-6512            | BAKER & TAYLOR ENT.           | BOOKS                          | 1,606.57  |        |         |
| 001-410-6512            | CENGAGE LEARNING INC / GALE   | BOOKS                          | 188.17    |        |         |
| 001-410-6518            | AMAZON CAPITAL SERVICES       | JUV PROGRAMMING                | 584.70    | 83548  | 5/06/25 |
| 001-410-6518            | AMAZON CAPITAL SERVICES       | JUV PROGRAMING                 | 116.62    | 83619  | 5/20/25 |
| 001-410-6518            | AMAZON CAPITAL SERVICES       | JUV PROGRAMMING                | 183.25    |        |         |
| 001-410-6598            | AMAZON CAPITAL SERVICES       | CLEAR PLACEMATS                | 55.12     |        |         |
| 008-411-6499            | AMAZON CAPITAL SERVICES       | SUPPLIES                       | 459.58    | 83619  | 5/20/25 |
| 008-411-6499            | WELLS FARGO FINANCIAL LEASING | COPIER LEASE -LIBRARY          | 295.50    | 83597  | 5/08/25 |
| 112-410-6150            | GUTHRIE, KATIE                | INS STIPEND                    | 104.17    | 83646  | 5/20/25 |
| 112-410-6150            | STANDARD INSURANCE COMPANY RC | INS PREMIUM                    | 152.63    | 83528  | 5/01/25 |
| 112-410-6150            | TRISTAR BENEFIT ADMIN         | MEDICAL/DENTAL CLAIMS          | 576.36    | 4780   | 4/28/25 |
| 112-410-6150            | TRISTAR BENEFIT ADMIN         | MEDICAL/DENTAL CLAIMS          | 7.50      | 83671  | 5/20/25 |
| 112-410-6150            | VISION SERVICE PLAN           | INS PREMIUM                    | 14.84     | 83531  | 5/01/25 |
| 112-410-6150            | WALLEY, MONICA L              | INS STIPEND                    | 104.17    | 83677  | 5/20/25 |
| 112-410-6150            | WELLMARK BLUE CROSS AND B     | INS PREMIUM -JUNE 2025         | 1,038.21  | 83678  | 5/20/25 |
| 150-410-6499            | A & D MULTISERVICE, LLC       | APRIL CLEANING AGREEMENT/DEEP  | 1,540.00  | 83618  | 5/20/25 |
| Accounts Payable Total  |                               |                                | 12,637.99 |        |         |
| Invoices: Paid          |                               |                                | 9,598.53  |        |         |
| Invoices: Not Scheduled |                               |                                | 3,039.46  |        |         |

CITY OF DENISON  
REVENUE & EXPENSE REPORT  
CALENDAR 4/2025, FISCAL 10/2025

| ACCOUNT NUMBER             | ACCOUNT TITLE                  | MTD<br>BALANCE | YTD<br>BALANCE | BUDGET    | % EXPENDED | REMAINING |
|----------------------------|--------------------------------|----------------|----------------|-----------|------------|-----------|
| -----                      |                                |                |                |           |            |           |
| LIBRARY SPECIAL DEPARTMENT |                                |                |                |           |            |           |
| 008-411-4440               | STATE GRANTS                   | .00            | .00            | 8,000.00  | .00        | 8,000.00  |
| 008-411-4441               | OPEN ACCESS                    | .00            | .00            | .00       | .00        | .00       |
| 008-411-4446               | DIRECT ST AID/OPEN ACESS/ENRIC | .00            | 1,494.60       | 4,533.00  | 32.97      | 3,038.40  |
| 008-411-4500               | COPIES/FINES                   | 1,728.00       | 12,578.01      | 12,500.00 | 100.62     | 78.01-    |
| 008-411-4705               | DONATIONS-PRIVATE              | 50.00          | 4,187.54       | 4,150.00  | 100.90     | 37.54-    |
|                            |                                | -----          | -----          | -----     | -----      | -----     |
|                            | LIBRARY SPECIAL TOTAL          | 1,778.00       | 18,260.15      | 29,183.00 | 62.57      | 10,922.85 |
|                            |                                |                |                |           |            |           |
| 008-411-6499               | SUPPLEMENTAL                   | 542.48         | 6,510.88       | 17,500.00 | 37.21      | 10,989.12 |
| 008-411-6511               | EXPENSES - OPEN ACCESS         | .00            | .00            | 4,533.00  | .00        | 4,533.00  |
|                            |                                | -----          | -----          | -----     | -----      | -----     |
|                            | LIBRARY SPECIAL TOTAL          | 542.48         | 6,510.88       | 22,033.00 | 29.55      | 15,522.12 |
|                            |                                |                |                |           |            |           |
|                            |                                | =====          | =====          | =====     | =====      | =====     |
|                            | LIBRARY SPECIAL TOTAL          | 1,235.52       | 11,749.27      | 7,150.00  | 164.33     | 4,599.27- |
|                            |                                | =====          | =====          | =====     | =====      | =====     |
|                            |                                |                |                |           |            |           |
|                            | Report Total                   | 1,235.52       | 11,749.27      | 7,150.00  | 164.33     | 4,599.27- |

CITY OF DENISON  
BALANCE SHEET  
CALENDAR 4/2025, FISCAL 10/2025

| ACCOUNT NUMBER | ACCOUNT TITLE         | MTD<br>BALANCE | YTD<br>BALANCE |
|----------------|-----------------------|----------------|----------------|
| 008-000-1110   | LIBRARY SPECIAL       | 1,235.52       | 159,613.00     |
| 008-000-1160   | INVESTMENTS           | .00            | .00            |
|                | LIBRARY SPECIAL TOTAL | 1,235.52       | 159,613.00     |
|                | TOTAL ASSETS          | 1,235.52       | 159,613.00     |
|                | TOTAL ALL CASH        | 1,235.52       | 159,613.00     |

| FUND        | NAME              | AMOUNT    |
|-------------|-------------------|-----------|
| 001         | GENERAL           | 8,345.03  |
| 008         | LIBRARY SPECIAL   | 755.08    |
| 112         | EMPLOYEE BENEFITS | 1,997.88  |
| 150         | LIBRARY TRUST     | 1,540.00  |
| TOTAL FUNDS |                   | 12,637.99 |

| ACCOUNT NUMBER | ACCOUNT TITLE             | CD # | MATURITY | RATE | TERM | BALANCE    |
|----------------|---------------------------|------|----------|------|------|------------|
| 150-000-1110   | LIBRARY TRUST             |      |          |      |      | 46,156.32  |
| 150-000-1150   | LIBRARY TRUST. I.P.A.I.T. |      |          |      |      | .00        |
| 150-000-1151   | MORSE BOOKS - I.P.A.I.T   |      |          |      |      | .00        |
| 150-000-1170   | UNITED BANK - LIBRARY CD  |      |          |      |      | .00        |
| 150-000-1171   | CRAWFORD BANK - LIBRARY C |      |          |      |      | 23,498.90  |
| 150-000-1172   | CRAWFORD BANK - LIB #2    |      |          |      |      | 18,526.89  |
| 150-000-1173   | CRAWFORD BANK #3          |      |          |      |      | 23,498.90  |
|                | LIBRARY TRUST TOTAL       |      |          |      |      | 111,681.01 |
|                | TOTAL ASSETS              |      |          |      |      | 111,681.01 |
|                | TOTAL ALL CASH            |      |          |      |      | 111,681.01 |

GENERAL LEDGER HISTORY REPORT

FROM 4/01/2025 TO 4/30/2025

| ACCOUNT NUMBER |         | JOB/PO ACCOUNT TITLE           |            |          |                                        |           |         | NET CHANGE |
|----------------|---------|--------------------------------|------------|----------|----------------------------------------|-----------|---------|------------|
| DATE           | ACCT NO | NAME                           | INVOICE NO | CHECK NO | REFERENCE                              | DEBITS    | CREDITS | ENDING BAL |
|                |         |                                |            |          |                                        |           |         |            |
| 001-410-4553   |         | LIBRARY CHARGES-INCIDENTAL     |            |          | PERIOD 10/25                           |           | 30.00   |            |
| 4/14/25        |         | LIBRARY                        |            |          | DAILY LIBRARY DEPOSIT RECEIPT #29177   |           | 25.00   |            |
| 4/25/25        |         | LIBRARY                        |            |          | DAILY LIBRARY DEPOSIT RECEIPT #29263   |           | 20.00   |            |
|                |         |                                |            |          |                                        | -----     |         |            |
|                |         |                                |            |          |                                        | .00       | 45.00   |            |
| 001-410-4710   |         | REIMBURSEMENTS                 |            |          | PERIOD 10/25                           |           |         |            |
| 4/14/25        |         | LIBRARY                        |            |          | DENISON LIBRARY FRIENDS RECEIPT #29178 |           | 718.06  |            |
|                |         |                                |            |          |                                        | -----     |         |            |
|                |         |                                |            |          |                                        | .00       | 718.06  |            |
| 001-410-6010   |         | SALARIES                       |            |          | PERIOD 10/25                           |           |         |            |
| 4/11/25        |         |                                |            |          | PR DT: 4/08/25                         | 8,432.97  |         |            |
| 4/25/25        |         |                                |            |          | PR DT: 4/22/25                         | 8,284.63  |         |            |
|                |         |                                |            |          |                                        | -----     |         |            |
|                |         |                                |            |          |                                        | 16,717.60 | .00     |            |
| 001-410-6210   |         | DUES AND SUBSCRIPTIONS         |            |          | PERIOD 10/25                           |           |         |            |
| 4/01/25        | 436     | SECRETARY OF S 032025          | 83351      |          | NOTARY -A. ESPINOZA                    | 30.00     |         |            |
|                |         |                                |            |          |                                        | -----     |         |            |
|                |         |                                |            |          |                                        | 30.00     | .00     |            |
| 001-410-6310   |         | MAINTENANCE & REPAIR           |            |          | PERIOD 10/25                           |           |         |            |
| 4/01/25        | 43      | DENISON DO IT B597295          | 83339      |          | ROOF CEMENT                            | 29.94     |         |            |
| 4/01/25        | 4801    | PLUNKETT'S PES 9056243         | 83348      |          | PEST CONTROL                           | 49.08     |         |            |
| 4/21/25        | 2152    | BEECK'S WINDOW 040325-LIB      | 83490      |          | WINDOW CLEANING -LIBRARY               | 170.00    |         |            |
| 4/21/25        | 5243    | BOYSEN LAUNDRY 3806            | 83491      |          | FLOOR MATS -LIBRARY 4/2                | 26.00     |         |            |
| 4/21/25        | 5243    | BOYSEN LAUNDRY 3862            | 83491      |          | FLOOR MATS -LIBRARY 4/16               | 26.00     |         |            |
|                |         |                                |            |          |                                        | -----     |         |            |
|                |         |                                |            |          |                                        | 301.02    | .00     |            |
| 001-410-6373   |         | TELEPHONES                     |            |          | PERIOD 10/25                           |           |         |            |
| 4/15/25        | 716     | FRONTIER COMMU 0425-5151880007 | 83427      |          | SERVICE                                | 129.25    |         |            |
| 4/21/25        | 684     | IOWA COMMUNICA 720064          | 83492      |          | TELEPHONE -LIBRARY                     | 15.53     |         |            |
|                |         |                                |            |          |                                        | -----     |         |            |
|                |         |                                |            |          |                                        | 144.78    | .00     |            |
| 001-410-6419   |         | TECHNOLOGY EXPENSE             |            |          | PERIOD 10/25                           |           |         |            |
| 4/21/25        | 218     | MICROFILM IMAG 97886           | 83493      |          | MICROFILM MACHINE                      | 387.00    |         |            |
| 4/21/25        | 4321    | SWANK MOVIE LI 3917910         | 83494      |          | MOVIE LICENSE                          | 375.00    |         |            |
|                |         |                                |            |          |                                        | -----     |         |            |
|                |         |                                |            |          |                                        | 762.00    | .00     |            |
| 001-410-6502   |         | AUDIO-VISUAL                   |            |          | PERIOD 10/25                           |           |         |            |
| 4/01/25        | 4767    | AMAZON CAPITAL 1PM1-9DC1-3XFC  | 83332      |          | DVDS                                   | 62.00     |         |            |
| 4/01/25        | 4767    | AMAZON CAPITAL 1QVF-H9LQ-4VN4  | 83332      |          | DVDS                                   | 272.62    |         |            |
| 4/01/25        | 4767    | AMAZON CAPITAL 1RPQ-NR46-31R9  | 83332      |          | DVDS                                   | 124.78    |         |            |

| ACCOUNT NUMBER |         | JOB/PO ACCOUNT TITLE               |            |          |                       |          |         | NET CHANGE |
|----------------|---------|------------------------------------|------------|----------|-----------------------|----------|---------|------------|
| DATE           | ACCT NO | NAME                               | INVOICE NO | CHECK NO | REFERENCE             | DEBITS   | CREDITS | ENDING BAL |
|                |         |                                    |            |          |                       |          |         |            |
| 001-410-6502   |         | AUDIO-VISUAL                       |            |          | PERIOD 10/25          |          |         |            |
| 4/15/25        |         | 4767 AMAZON CAPITAL 1M1X-746T-6XF9 |            |          | 83407 DVDS            | 37.95    |         |            |
| 4/21/25        |         | 4767 AMAZON CAPITAL 11T6-KG3P-JQHN |            |          | 83488 DVDS            | 79.85    |         |            |
| 4/21/25        |         | 4767 AMAZON CAPITAL 1JXW-DXMK-G9PC |            |          | 83488 DVDS            | 19.95    |         |            |
| 4/21/25        |         | 4767 AMAZON CAPITAL 1PHY-HV3F-HQNN |            |          | 83488 DVDS            | 39.92    |         |            |
| 4/21/25        |         | 4767 AMAZON CAPITAL 1VJK-XNCT-Y3G9 |            |          | 83488 DVDS            | 19.95    |         |            |
| 4/21/25        |         | 4767 AMAZON CAPITAL 1VPN-FFD4-MDDH |            |          | 83488 CM - DVDS       |          | .06     |            |
|                |         |                                    |            |          |                       | 657.02   | .06     |            |
| 001-410-6512   |         | BOOKS                              |            |          | PERIOD 10/25          |          |         |            |
| 4/15/25        |         | 4767 AMAZON CAPITAL 13PJ-FKHW-7D1N |            |          | 83407 BOOKS           | 85.80    |         |            |
| 4/15/25        |         | 4767 AMAZON CAPITAL 1NT9-G49G-RIYH |            |          | 83407 BOOKS           | 34.20    |         |            |
| 4/15/25        |         | 4767 AMAZON CAPITAL 1RPQ-NR46-PXMF |            |          | 83407 BOOKS           | 73.78    |         |            |
| 4/15/25        |         | 4767 AMAZON CAPITAL 1XYX-HNMQ-TPMF |            |          | 83407 BOOKS           | 37.48    |         |            |
| 4/21/25        |         | 446 BAKER & TAYLOR 2038946038      |            |          | 83489 BOOKS           | 253.83   |         |            |
| 4/21/25        |         | 446 BAKER & TAYLOR 2038962948      |            |          | 83489 BOOKS           | 342.56   |         |            |
| 4/21/25        |         | 4767 AMAZON CAPITAL 1463-H4QD-7NLW |            |          | 83488 CM - BOOKS      |          | 8.92    |            |
| 4/21/25        |         | 4767 AMAZON CAPITAL 19PJ-3Q9Y-77DQ |            |          | 83488 BOOKS           | 51.72    |         |            |
| 4/21/25        |         | 4767 AMAZON CAPITAL 1QXH-9DVR-K9YN |            |          | 83488 BOOKS           | 15.50    |         |            |
| 4/21/25        |         | 4767 AMAZON CAPITAL 1R3F-R9TH-6DN9 |            |          | 83488 BOOKS           | 62.58    |         |            |
| 4/21/25        |         | 4767 AMAZON CAPITAL 1R79-V469-HNJ4 |            |          | 83488 BOOKS           | 80.30    |         |            |
|                |         |                                    |            |          |                       | 1,037.75 | 8.92    |            |
| 001-410-6514   |         | IT SUPPORT                         |            |          | PERIOD 10/25          |          |         |            |
| 4/15/25        |         | 480 BRADLEY, ROD 658               |            |          | 83412 IT SERVICES     | 30.00    |         |            |
|                |         |                                    |            |          |                       | 30.00    | .00     |            |
| 001-410-6518   |         | CHILDREN'S PROGRAMS                |            |          | PERIOD 10/25          |          |         |            |
| 4/01/25        |         | 4767 AMAZON CAPITAL 1QN3-NVFG-4QPL |            |          | 83332 JUV PROGRAMMING | 149.58   |         |            |
| 4/01/25        |         | 4767 AMAZON CAPITAL 1WP9-TJDM-DNPQ |            |          | 83332 JUV PROGRAMMING | 271.97   |         |            |
| 4/15/25        |         | 4767 AMAZON CAPITAL 1CFY-WWQ3-3FKK |            |          | 83407 JUV PROGRAMMING | 195.17   |         |            |
| 4/15/25        |         | 4767 AMAZON CAPITAL 1QF1-WMMT-71G7 |            |          | 83407 JUV PROGRAMMING | 41.42    |         |            |

| ACCOUNT NUMBER |         | JOB/PO ACCOUNT TITLE           |            |          |                             |          |          | NET CHANGE |
|----------------|---------|--------------------------------|------------|----------|-----------------------------|----------|----------|------------|
| DATE           | ACCT NO | NAME                           | INVOICE NO | CHECK NO | REFERENCE                   | DEBITS   | CREDITS  | ENDING BAL |
| -----          |         |                                |            |          |                             |          |          |            |
| 001-410-6518   |         | CHILDREN'S PROGRAMS            |            |          | PERIOD 10/25                |          |          |            |
| 4/20/25        | 1605    | FIRST BANKCARD LD 042025       |            | 4784     | WALMART-PROGRAM SUPPLIES    | 11.64    |          |            |
| 4/20/25        | 1605    | FIRST BANKCARD LD 042025       |            | 4784     | WALMART-PROGRAM SUPPLIES    | 84.58    |          |            |
| 4/20/25        | 1605    | FIRST BANKCARD LD 042025       |            | 4784     | WALMART-PROGRAM SUPPLIES    | 47.53    |          |            |
| 4/21/25        | 4767    | AMAZON CAPITAL 19GT-CYXR-4N9Y  |            |          |                             |          |          |            |
|                |         |                                |            | 83488    | CM-JUV PROGRAMMING          |          | 50.00    |            |
| 4/21/25        | 4767    | AMAZON CAPITAL 1V7Y-93RG-7TQX  |            |          |                             |          |          |            |
|                |         |                                |            | 83488    | JUV PROGRAMMING             | 223.27   |          |            |
|                |         |                                |            |          |                             | -----    |          |            |
|                |         |                                |            |          |                             | 1,025.16 | 50.00    |            |
| 001-410-6710   |         | NEW EQUIPMENT                  |            |          | PERIOD 10/25                |          |          |            |
| 4/15/25        | 4767    | AMAZON CAPITAL 1CYP-GDJ3-1CH3  |            |          |                             |          |          |            |
|                |         |                                |            | 83407    |                             | 59.97    |          |            |
| 4/20/25        | 1605    | FIRST BANKCARD LD 042025       |            | 4784     | WALMART-SUPPLIES            | 10.96    |          |            |
|                |         |                                |            |          |                             | -----    |          |            |
|                |         |                                |            |          |                             | 70.93    | .00      |            |
| 008-411-4500   |         | COPIES/FINES                   |            |          | PERIOD 10/25                |          |          |            |
| 4/14/25        |         | LIBRARY SPECIA                 |            |          | DAILY LIBRARY DEPOSIT       |          | 1,003.05 |            |
|                |         |                                |            |          | RECEIPT #29174              |          |          |            |
| 4/14/25        |         | LIBRARY SPECIA                 |            |          | KATHY ROBERTSON             |          | 13.00    |            |
|                |         |                                |            |          | RECEIPT #29175              |          |          |            |
| 4/25/25        |         | LIBRARY SPECIA                 |            |          | DAILY LIBRARY DEPOSIT       |          | 711.95   |            |
|                |         |                                |            |          | RECEIPT #29262              |          |          |            |
|                |         |                                |            |          |                             | -----    |          |            |
|                |         |                                |            |          |                             | .00      | 1,728.00 |            |
| 008-411-4705   |         | DONATIONS-PRIVATE              |            |          | PERIOD 10/25                |          |          |            |
| 4/14/25        |         | LIBRARY SPECIA                 |            |          | CARMEN RAE SWERTZIC         |          | 50.00    |            |
|                |         |                                |            |          | DONATION                    |          |          |            |
|                |         |                                |            |          | RECEIPT #29176              |          |          |            |
|                |         |                                |            |          |                             | -----    |          |            |
|                |         |                                |            |          |                             | .00      | 50.00    |            |
| 008-411-6499   |         | SUPPLEMENTAL - LIBRARY SPECIAL |            |          | PERIOD 10/25                |          |          |            |
| 4/15/25        | 4466    | WELLS FARGO FI 5033803733      |            | 83457    | COPIER LEASE - LIBRARY      | 295.50   |          |            |
| 4/21/25        | 4767    | AMAZON CAPITAL 169L-CJGT-7WRP  |            |          |                             |          |          |            |
|                |         |                                |            | 83488    | ADULT PROGRAMMING           | 83.86    |          |            |
| 4/21/25        | 4767    | AMAZON CAPITAL 1LD1-3WYJ-LDK3  |            |          |                             |          |          |            |
|                |         |                                |            | 83488    | SPECIAL - ADULT PROGRAMMING | 163.12   |          |            |
|                |         |                                |            |          |                             | -----    |          |            |
|                |         |                                |            |          |                             | 542.48   | .00      |            |
| 112-410-6110   |         | CITY SHARE FICA                |            |          | PERIOD 10/25                |          |          |            |
| 4/11/25        |         |                                |            |          | PR DT: 4/08/25              | 645.14   |          |            |
| 4/25/25        |         |                                |            |          | PR DT: 4/22/25              | 633.80   |          |            |
|                |         |                                |            |          |                             | -----    |          |            |
|                |         |                                |            |          |                             | 1,278.94 | .00      |            |
| 112-410-6130   |         | CITY SHARE IPERS               |            |          | PERIOD 10/25                |          |          |            |
| 4/11/25        |         |                                |            |          | PR DT: 4/08/25              | 775.01   |          |            |
| 4/25/25        |         |                                |            |          | PR DT: 4/22/25              | 751.59   |          |            |

GENERAL LEDGER HISTORY REPORT  
FROM 4/01/2025 TO 4/30/2025

| ACCOUNT NUMBER |         | JOB/PO ACCOUNT TITLE       |            |          |                          |           |          | NET CHANGE |
|----------------|---------|----------------------------|------------|----------|--------------------------|-----------|----------|------------|
| DATE           | ACCT NO | NAME                       | INVOICE NO | CHECK NO | REFERENCE                | DEBITS    | CREDITS  | ENDING BAL |
| -----          |         |                            |            |          |                          |           |          |            |
| 112-410-6130   |         | CITY SHARE IPERS           |            |          | PERIOD 10/25             |           |          |            |
|                |         |                            |            |          |                          | 1,526.60  | .00      |            |
| 112-410-6150   |         | HEALTH INSURANCE           |            |          | PERIOD 10/25             |           |          |            |
| 4/11/25        |         |                            |            |          | PR DT: 4/08/25           | 96.16     |          |            |
| 4/15/25        | 3575    | WALLEY, MONICA 04-2025     |            | 83456    | INS STIPEND              | 104.17    |          |            |
| 4/15/25        | 5051    | GUTHRIE, KATIE 04-2025     |            | 83430    | INS STIPEND              | 104.17    |          |            |
| 4/17/25        | 2986    | WELLMARK BLUE 251000001972 |            |          |                          |           |          |            |
|                |         |                            |            | 83486    | INSURANCE PREM -MAY 2025 | 1,038.21  |          |            |
| 4/17/25        | 3444    | TRISTAR BENEFI 0000159235  |            | 83484    | MEDICAL/DENTAL CLAIMS    | 7.50      |          |            |
| 4/24/25        | 3661    | VISION SERVICE 822687434   |            | 83531    | PREMIUMS                 | 14.84     |          |            |
| 4/24/25        | 3661    | VISION SERVICE 822687434   |            | 83531    | AP CHECK VOIDED          | 14.84-    |          |            |
|                |         |                            |            |          | PREMIUMS                 |           |          |            |
| 4/25/25        |         |                            |            |          | PR DT: 4/22/25           | 96.16     |          |            |
| 4/30/25        | 3444    | TRISTAR BENEFI 042825      |            | 4780     | MEDICAL/DENTAL CLAIMS    | 576.36    |          |            |
|                |         |                            |            |          |                          | 2,022.73  | .00      |            |
| -----          |         |                            |            |          |                          |           |          |            |
| REPORT TOTALS  |         |                            |            |          |                          | =====     |          |            |
|                |         | TOTAL DEBITS / CREDITS     |            |          |                          | 26,147.01 | 2,600.04 |            |

| INVOICE/LINE                 | 1099 BK | DUE DATE | INV DT    | TY        | ST | REFERENCE         | CHECK NO     | GROSS  | DISC AMT<br>DISC TAKEN    | NET AMT<br>AMT PAID | OPEN AMT<br>MANUAL |
|------------------------------|---------|----------|-----------|-----------|----|-------------------|--------------|--------|---------------------------|---------------------|--------------------|
| -----                        |         |          |           |           |    |                   |              |        |                           |                     |                    |
| 4767 AMAZON CAPITAL SERVICES |         |          |           |           |    |                   |              |        |                           |                     |                    |
| 11GW-3DXQ-4DQQ               | 1       | 1        | 5/27/2025 | 5/27/2025 | I  | O CLEAR PLACEMATS |              | 55.12  |                           | 55.12               | 55.12              |
|                              |         |          |           |           |    |                   | 001-410-6598 |        | GRANT EXPENSES            |                     |                    |
| 16TF-HNMM-4DXF               | 1       | 1        | 5/27/2025 | 5/27/2025 | I  | O JUV PROGRAMMING |              | 100.79 |                           | 100.79              | 100.79             |
|                              |         |          |           |           |    |                   | 001-410-6518 |        | CHILDREN'S PROGRAMS       |                     |                    |
| 16YK-47RD-RQTG               | 1       | 1        | 5/27/2025 | 5/27/2025 | I  | O DVDS            |              | 77.84  |                           | 77.84               | 77.84              |
|                              |         |          |           |           |    |                   | 001-410-6502 |        | AUDIO-VISUAL              |                     |                    |
| 17GY-Y974-H6MG               | 1       | 1        | 5/27/2025 | 5/27/2025 | I  | O JUV PROGRAMMING |              | 57.47  |                           | 57.47               | 57.47              |
|                              |         |          |           |           |    |                   | 001-410-6518 |        | CHILDREN'S PROGRAMS       |                     |                    |
| 1C7X-KJNQ-JG6J               | 1       | 1        | 5/27/2025 | 5/27/2025 | I  | O DVDS            |              | 56.88  |                           | 56.88               | 56.88              |
|                              |         |          |           |           |    |                   | 001-410-6502 |        | AUDIO-VISUAL              |                     |                    |
| 1FGD-VXW6-MXLV               | 1       | 1        | 5/27/2025 | 5/27/2025 | I  | O DVDS            |              | 20.99  |                           | 20.99               | 20.99              |
|                              |         |          |           |           |    |                   | 001-410-6502 |        | AUDIO-VISUAL              |                     |                    |
| 1HRW-WKR9-4DNG               | 1       | 1        | 5/27/2025 | 5/27/2025 | I  | O BOOKS           |              | 36.16  |                           | 36.16               | 36.16              |
|                              |         |          |           |           |    |                   | 001-410-6512 |        | BOOKS                     |                     |                    |
| 1L7G-H4J9-TKND               | 1       | 1        | 5/27/2025 | 5/27/2025 | I  | O ADMIN SUPPLIES  |              | 19.79  |                           | 19.79               | 19.79              |
|                              |         |          |           |           |    |                   | 001-410-6506 |        | OFFICE SUPPLIES & EXPENSE |                     |                    |
| 1NDD-GJTT-QRNG               | 1       | 1        | 5/27/2025 | 5/27/2025 | I  | O BOOKS           |              | 62.07  |                           | 62.07               | 62.07              |
|                              |         |          |           |           |    |                   | 001-410-6512 |        | BOOKS                     |                     |                    |
| 1RHJ-J3FX-H949               | 1       | 1        | 5/27/2025 | 5/27/2025 | I  | O JUV PROGRAMMING |              | 24.99  |                           | 24.99               | 24.99              |
|                              |         |          |           |           |    |                   | 001-410-6518 |        | CHILDREN'S PROGRAMS       |                     |                    |
| VENDOR TOTAL                 |         |          |           |           |    |                   |              | 512.10 |                           | 512.10              | 512.10             |
| -----                        |         |          |           |           |    |                   |              |        |                           |                     |                    |

|                         |   |   |           |           |   |         |              |         |       |         |         |
|-------------------------|---|---|-----------|-----------|---|---------|--------------|---------|-------|---------|---------|
| 446 BAKER & TAYLOR ENT. |   |   |           |           |   |         |              |         |       |         |         |
| 2038995235              | 1 | 1 | 5/27/2025 | 5/27/2025 | I | O BOOKS |              | 249.14  |       | 249.14  | 249.14  |
|                         |   |   |           |           |   |         | 001-410-6512 |         | BOOKS |         |         |
| 2039010503              | 1 | 1 | 5/27/2025 | 5/27/2025 | I | O BOOKS |              | 317.86  |       | 317.86  | 317.86  |
|                         |   |   |           |           |   |         | 001-410-6512 |         | BOOKS |         |         |
| 2039026803              | 1 | 1 | 5/27/2025 | 5/27/2025 | I | O BOOKS |              | 362.39  |       | 362.39  | 362.39  |
|                         |   |   |           |           |   |         | 001-410-6512 |         | BOOKS |         |         |
| 2039038540              | 1 | 1 | 5/27/2025 | 5/27/2025 | I | O BOOKS |              | 220.80  |       | 220.80  | 220.80  |
|                         |   |   |           |           |   |         | 001-410-6512 |         | BOOKS |         |         |
| 2039042847              | 1 | 1 | 5/27/2025 | 5/27/2025 | I | O BOOKS |              | 165.70  |       | 165.70  | 165.70  |
|                         |   |   |           |           |   |         | 001-410-6512 |         | BOOKS |         |         |
| 2039068027              | 1 | 1 | 5/27/2025 | 5/27/2025 | I | O BOOKS |              | 290.68  |       | 290.68  | 290.68  |
|                         |   |   |           |           |   |         | 001-410-6512 |         | BOOKS |         |         |
| VENDOR TOTAL            |   |   |           |           |   |         |              | 1606.57 |       | 1606.57 | 1606.57 |
| -----                   |   |   |           |           |   |         |              |         |       |         |         |

|                                 |   |   |   |           |           |   |                             |       |                      |       |       |
|---------------------------------|---|---|---|-----------|-----------|---|-----------------------------|-------|----------------------|-------|-------|
| 5243 BOYSEN LAUNDRY SERVICE LLC |   |   |   |           |           |   |                             |       |                      |       |       |
| 3937                            | 1 | Y | 1 | 5/27/2025 | 5/27/2025 | I | O FLOOR MATS - LIBRARY 4/30 | 26.00 |                      | 26.00 | 26.00 |
|                                 |   |   |   |           |           |   | 001-410-6310                |       | MAINTENANCE & REPAIR |       |       |
| 3989                            | 1 | Y | 1 | 5/27/2025 | 5/27/2025 | I | O FLOOR MATS -LIB 5/14      | 26.00 |                      | 26.00 | 26.00 |
|                                 |   |   |   |           |           |   | 001-410-6310                |       | MAINTENANCE & REPAIR |       |       |

| INVOICE/LINE                   | 1099 BK | DUE DATE | INV DT    | TY        | ST  | REFERENCE       | CHECK NO     | GROSS  | DISC AMT<br>DISC TAKEN    | NET AMT<br>AMT PAID | OPEN AMT<br>MANUAL |
|--------------------------------|---------|----------|-----------|-----------|-----|-----------------|--------------|--------|---------------------------|---------------------|--------------------|
| -----                          |         |          |           |           |     |                 |              | -----  |                           |                     |                    |
| VENDOR TOTAL                   |         |          |           |           |     |                 |              | 52.00  |                           | 52.00               | 52.00              |
|                                |         |          |           |           |     |                 |              |        |                           |                     |                    |
| 39 CENGAGE LEARNING INC / GALE |         |          |           |           |     |                 |              |        |                           |                     |                    |
| 999100369481                   | 1       | 1        | 5/27/2025 | 5/27/2025 | I O | BOOKS           | 001-410-6512 | 27.74  | BOOKS                     | 27.74               | 27.74              |
| 999100400898                   | 1       | 1        | 5/27/2025 | 5/27/2025 | I O | BOOKS           | 001-410-6512 | 83.96  | BOOKS                     | 83.96               | 83.96              |
| 999100403741                   | 1       | 1        | 5/27/2025 | 5/27/2025 | I O | BOOKS           | 001-410-6512 | 49.48  | BOOKS                     | 49.48               | 49.48              |
| 999100423189                   | 1       | 1        | 5/27/2025 | 5/27/2025 | I O | BOOKS           | 001-410-6512 | 26.99  | BOOKS                     | 26.99               | 26.99              |
| -----                          |         |          |           |           |     |                 |              | -----  |                           |                     |                    |
| VENDOR TOTAL                   |         |          |           |           |     |                 |              | 188.17 |                           | 188.17              | 188.17             |
|                                |         |          |           |           |     |                 |              |        |                           |                     |                    |
| 763 DEMCO                      |         |          |           |           |     |                 |              |        |                           |                     |                    |
| 7644964                        | 1       | 1        | 5/27/2025 | 5/27/2025 | I O | ADMIN SUPPLIES  | 001-410-6506 | 582.73 | OFFICE SUPPLIES & EXPENSE | 582.73              | 582.73             |
| -----                          |         |          |           |           |     |                 |              | -----  |                           |                     |                    |
| VENDOR TOTAL                   |         |          |           |           |     |                 |              | 582.73 |                           | 582.73              | 582.73             |
|                                |         |          |           |           |     |                 |              |        |                           |                     |                    |
| 684 IOWA COMMUNICATION NETWORK |         |          |           |           |     |                 |              |        |                           |                     |                    |
| 722000                         | 1       | 1        | 5/27/2025 | 5/27/2025 | I O | TELEPHONES      | 001-410-6373 | 18.30  | TELEPHONES                | 18.30               | 18.30              |
| -----                          |         |          |           |           |     |                 |              | -----  |                           |                     |                    |
| VENDOR TOTAL                   |         |          |           |           |     |                 |              | 18.30  |                           | 18.30               | 18.30              |
|                                |         |          |           |           |     |                 |              |        |                           |                     |                    |
| 4801 PLUNKETT'S PEST CONTROL   |         |          |           |           |     |                 |              |        |                           |                     |                    |
| 9145458                        | 1       | 1        | 5/27/2025 | 5/27/2025 | I O | PEST CONTROL    | 001-410-6310 | 49.08  | MAINTENANCE & REPAIR      | 49.08               | 49.08              |
| -----                          |         |          |           |           |     |                 |              | -----  |                           |                     |                    |
| VENDOR TOTAL                   |         |          |           |           |     |                 |              | 49.08  |                           | 49.08               | 49.08              |
|                                |         |          |           |           |     |                 |              |        |                           |                     |                    |
| 591 QUILL CORP.                |         |          |           |           |     |                 |              |        |                           |                     |                    |
| 44017837                       | 1       | 1        | 5/27/2025 | 5/27/2025 | I O | OFFICE SUPPLIES |              | 30.51  |                           | 30.51               | 30.51              |

APLEDGRP Thu May 22, 2025 11:45 AM  
07.01.21 5/27/2025 THRU 5/27/2025

City of Denison IA  
ACCOUNTS PAYABLE ACCOUNT LEDGER

OPER: LJO

PAGE 3

| INVOICE/LINE | 1099 BK | DUE DATE | INV DT | TY | ST | REFERENCE | CHECK NO | GROSS | DISC AMT   | NET AMT  | OPEN AMT |
|--------------|---------|----------|--------|----|----|-----------|----------|-------|------------|----------|----------|
|              |         |          |        |    |    |           |          |       | DISC TAKEN | AMT PAID | MANUAL   |

001-410-6506

OFFICE SUPPLIES & EXPENSE

VENDOR TOTAL

30.51

30.51

30.51

\*\* REPORT TOTAL \*\*

3039.46

3039.46

3039.46

# **Custodial Contract**

**A&D Multiservice, LLC**

# A&D

Multiservice, LLC  
631-741-5292

nolasco170889@gmail.com  
1615 3rd Ave South  
Denison, Iowa 51442

## Cleaning Contract

THIS AGREEMENT (the "Agreement") is entered into this day 18<sup>th</sup> of March, 2025 by and between Norelius Comm. Library and A&D Multiservice, LLC.

Norelius Comm. Library AND THE CLEANING SERVICE HEREBY MUTUALLY AGREE AS FOLLOWS:

1. Norelius Comm. Library and A&D Multiservice, LLC have entered into this Agreement for the cleaning services to provide (residential/industrial/commercial) cleaning services to Norelius Library at 1403 1<sup>st</sup> Ave S.
2. The Norelius Library should provide all labor, equipment and products to complete the cleaning work and will perform all services necessary as instructed by Norelius Comm. Library to carry out the work at the highest standards possible.
3. The term of the Agreement shall be for a period of 30 days (30) months/years to commence in the 1 day of April, 2025, and shall terminate on the 30<sup>th</sup> day of April, 2025. This Agreement may be renewable by Norelius Library and A&D Multiservice, LLC upon the date of termination.
4. Either Norelius Library A&D Multiservice, LLC may terminate this Agreement at any time, provided that the party who wishes to terminate this Agreement thirty (30) days written notice to the other party.
5. Client will pay A&D Multiservice, LLC \$22 per hour and it will be paid on a ~~every~~ <sup>monthly</sup> two weeks basis as agreed upon.

As a token of our appreciation, by working together, we will do it at our own expense, using materials in front of the library.

[Signature]  
Signature of the Client

<sup>^</sup>  
a deep clean

Date 03/18/2025

[Signature]  
Signature of Cleaning Service

Date 03/18/2025

Keys given 3/18/25 Mdn

This contract extended for 30 additional days 4-23-25 - 5-27-25.  
[Signature] [Signature]

**A&D**  
Multiservice, LLC  
631-741-5292

nolasco170889@gmail.com  
1615 3rd Ave South  
Denison, Iowa 51442

## Cleaning Contract

**THIS AGREEMENT** (the "Agreement") is entered into this day 1st of May 2025 by and between **Norelius Community Library** and **A&D Multiservice, LLC**.

**Norelius Community Library AND A&D MULTISERVICE, LLC HEREBY MUTUALLY AGREE AS FOLLOWS:**

1. **Norelius Community Library** and **A&D Multiservice, LLC** have entered into this Agreement for the cleaning services to provide (residential/industrial/commercial) cleaning services to **Norelius Community Library** at 1403 1st Avenue South.
2. The **Norelius Community Library** should provide all labor, equipment and products to complete the cleaning work and we will perform all services necessary as instructed by **Norelius Community Library** to carry out the work at the highest standards possible.
3. The term of the Agreement shall be for a period of twelve (12) months to commence on the 1st day of May, 2025 and shall terminate on the 30th day of April, 2026. This Agreement may be renewable by **Norelius Community Library** and **A&D Multiservice, LLC** upon the date of termination.
4. Either **Norelius Community Library** or **A&D Multiservice, LLC** may terminate this Agreement at any time, provided that the party who wishes to terminate this Agreement gives thirty (30) days written notice to the other party.
5. Client will pay **A&D Multiservice, LLC** \$22 per hour and 17 hours a week will be worked and will be paid on a monthly basis as agreed upon.

\_\_\_\_\_  
Signature of the Client

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Cleaning Service

Date \_\_\_\_\_

**A&D**  
**MULTISERVICE LLC**

nolasco170889@gmail.com  
1615 3rd Ave S Denison IA 51442  
(631)741-5292

1615 3rd Ave S Denison IA 51442

(631)741-5292

**Customer Name:** Norelius Communité Library.

**Address:** 1403 1st Ave S, Denison, IA 51442

**Telephone: 712-263-9355**

04/29/2025

INV #:1000202501

COPY

[illegible]

**Comments:** As a token of our appreciation, for working together, we will do a deep clean at our own expense using the materials in front of the library.

|           |            |
|-----------|------------|
| DISCOUNT  | -\$550.00  |
| Total Due | \$1,540.00 |

**WE APPRECIATE YOUR BUSINESS!**

NORELIUS COMMUNITY LIBRARY

OR Date 5/6/25 KMG Date 5/6/25

Description CONTRACTS

ACCT# 150-410-6499

DL 5-5-25/CH 5-6-25

**A&D**

**Multiservice, LLC**

631-741-5292

[nolasco170889@gmail.com](mailto:nolasco170889@gmail.com)

1615 3<sup>rd</sup> Ave. South

Denison, Iowa 51442

**Possible Cleaning Structure:**

**4 days per week/3 hrs. per day**

Total of 12 hours per week X 52 weeks = 624 hrs.

624 hrs. X \$22.00 per hour = **\$13,728**

**3 days per week/3 hrs. per day**

Total of 9 hours per week X 52 weeks = 468 hrs.

468 hrs. X \$22.00 per hour = **\$10,296**

**Speculated/proposed budget line for Custodian Pay FY26 = \$14,321**

## Section 1: HOLDINGS

Total Holdings at Start of Month, Current Fiscal Year:

39397

| ITEM REPORT CLASS      | CURRENT MONTH         |                         | SAME MONTH LAST YEAR  |                         |
|------------------------|-----------------------|-------------------------|-----------------------|-------------------------|
|                        | NUMBER OF ITEMS ADDED | NUMBER OF ITEMS DELETED | NUMBER OF ITEMS ADDED | NUMBER OF ITEMS DELETED |
| Adult - Audio          | 0                     | 0                       | 0                     | 0                       |
| Adult - DVD            | 7                     | 1                       | 4                     | 0                       |
| Adult - Equipment      | 1                     | 0                       | 0                     | 0                       |
| Adult - Fiction        | 45                    | 90                      | 104                   | 0                       |
| Adult - Games          | 0                     | 0                       | 0                     | 0                       |
| Adult - Non-fiction    | 24                    | 0                       | 15                    | 111                     |
| Adult - Periodicals    | 28                    | 0                       | 19                    | 0                       |
| Adult - Puzzles        | 0                     | 0                       | 0                     | 0                       |
| Adult / YA - Computers | 0                     | 0                       | 0                     | 0                       |
| Adult / YA - iPads     | 0                     | 0                       | 0                     | 0                       |
| Juvenile - Audio       | 0                     | 2                       | 0                     | 0                       |
| Juvenile - Computers   | 0                     | 0                       | 0                     | 0                       |
| Juvenile - DVD         | 3                     | 0                       | 2                     | 0                       |
| Juvenile - Fiction     | 50                    | 87                      | 52                    | 0                       |
| Juvenile - Games       | 1                     | 1                       | 0                     | 56                      |
| Juvenile - iPads       | 0                     | 0                       | 0                     | 0                       |
| Juvenile - Non-fiction | 4                     | 16                      | 5                     | 0                       |
| Juvenile - Periodicals | 0                     | 0                       | 0                     | 0                       |
| Young Adult            | 25                    | 0                       | 15                    | 0                       |
| <b>TOTAL FOR MONTH</b> | <b>188</b>            | <b>197</b>              | <b>216</b>            | <b>167</b>              |

Total Holdings at End of Month, Current Fiscal Year:

39388

## Section 2: PUBLIC SERVICES

Adult Circulation

| ITEM REPORT CLASS                                 | CURRENT MONTH              |  | SAME MONTH LAST YEAR       |  |
|---------------------------------------------------|----------------------------|--|----------------------------|--|
|                                                   | NUMBER OF ITEMS CIRCULATED |  | NUMBER OF ITEMS CIRCULATED |  |
| Adult - Audio                                     | 21                         |  | 31                         |  |
| Adult - DVD                                       | 179                        |  | 146                        |  |
| Adult - Equipment                                 | 3                          |  | 0                          |  |
| Adult - Fiction                                   | 906                        |  | 1048                       |  |
| Adult - Non-fiction                               | 217                        |  | 173                        |  |
| Adult - Periodicals                               | 60                         |  | 47                         |  |
| Adult - Puzzles                                   | 10                         |  | 2                          |  |
| Bridges Audio                                     | 307                        |  | 321                        |  |
| Bridges eBooks                                    | 185                        |  | 125                        |  |
| Digital Newspapers                                | 0                          |  | 176                        |  |
| Other Digital (Brainfuse)                         | 2                          |  | 2                          |  |
| <b>TOTAL PHYSICAL ADULT CIRCULATION FOR MONTH</b> | <b>1396</b>                |  | <b>1447</b>                |  |
| <b>TOTAL DIGITAL ADULT CIRCULATION FOR MONTH</b>  | <b>494</b>                 |  | <b>624</b>                 |  |

### Juvenile Circulation

|                        |     |     |
|------------------------|-----|-----|
| Juvenile - Audio       | 8   | 8   |
| Juvenile - DVD         | 53  | 103 |
| Juvenile - Fiction     | 935 | 943 |
| Juvenile - Non-fiction | 155 | 130 |
| Juvenile - Periodicals | 0   | 0   |

### TOTAL PHYSICAL JUVENILE CIRCULATION FOR MONTH

1151

1184

### Young Adult Circulation

|             |     |     |
|-------------|-----|-----|
| Young Adult | 174 | 133 |
|-------------|-----|-----|

### TOTAL PHYSICAL CIRCULATION FOR MONTH

2721

2764

### Games Circulation (In House)

|                  |    |    |
|------------------|----|----|
| Adult - Games    | 8  | 17 |
| Juvenile - Games | 54 | 94 |

### TOTAL IN HOUSE GAMES CIRCULATION FOR MONTH

62

111

### Computer Services (In House)

|                        |     |     |
|------------------------|-----|-----|
| Adult / YA - Computers | 183 | 162 |
| Adult / YA - iPads     | 37  | 5   |
| Juvenile - Computers   | 4   | 8   |
| Juvenile - iPads       | 41  | 47  |
| Wireless Use (WhoFi)   | 993 | 657 |

### TOTAL COMPUTER USAGE FOR MONTH

1258

879

### Reference Services

|                 |     |     |
|-----------------|-----|-----|
| Questions Asked | 820 | 800 |
|-----------------|-----|-----|

### Meeting Rooms

|                                       |     |     |
|---------------------------------------|-----|-----|
| Rooms Reserved for Study Use          | 2   | 3   |
| Rooms Reserved for Other Use          | 47  | 58  |
| Estimated Attendance in Meeting Rooms | 151 | 280 |

### Interlibrary Loan

|          |    |    |
|----------|----|----|
| Sent     | 88 | 52 |
| Received | 49 | 58 |

### Circulation by Patron Location

|                                           |      |      |
|-------------------------------------------|------|------|
| Crawford County - Towns with Libraries    | 167  | 167  |
| Crawford County - Towns without Libraries | 160  | 122  |
| Denison Residents                         | 1759 | 1949 |
| Open Access Borrowers                     | 103  | 240  |
| Rural Crawford County Residents           | 612  | 532  |

### Section 3: PATRON MANAGEMENT

Total Borrower Patrons at Start of Month (Current Fiscal Year): 4930

Total Computer Only Patrons at Start of Month (Current Fiscal Year): 374

| PATRONS ADDED (BY REPORT CLASS)           | CURRENT MONTH           |                           | SAME MONTH LAST YEAR    |                           |
|-------------------------------------------|-------------------------|---------------------------|-------------------------|---------------------------|
|                                           | NUMBER OF PATRONS ADDED | NUMBER OF PATRONS DELETED | NUMBER OF PATRONS ADDED | NUMBER OF PATRONS DELETED |
| Computer Only                             | 0                       | 4                         | 0                       | 0                         |
| Crawford County - Towns with Libraries    | 2                       | 2                         | 1                       | 0                         |
| Crawford County - Towns without Libraries | 4                       | 2                         | 3                       | 1                         |
| Denison - Adult Patrons                   | 10                      | 4                         | 24                      | 2                         |
| Denison - Juvenile Patrons                | 1                       | 1                         | 3                       | 0                         |
| Denison - Young Adult Patrons             | 2                       | 1                         | 0                       | 0                         |
| Open Access Borrowers                     | 2                       | 0                         | 3                       | 0                         |
| Rural Crawford County Patrons             | 2                       | 2                         | 3                       | 0                         |

TOTAL FOR MONTH 23 16 37 3

Total Borrower Patrons at End of Month (Current Fiscal Year): 4937

Total Computer Only Patrons at End of Month (Current Fiscal Year): 370

### Section 4: PASSIVE PROGRAMMING

|                                               | CURRENT MONTH           |                           | SAME MONTH LAST YEAR    |                           |
|-----------------------------------------------|-------------------------|---------------------------|-------------------------|---------------------------|
|                                               | NUMBER OF PATRONS ADDED | NUMBER OF PATRONS DELETED | NUMBER OF PATRONS ADDED | NUMBER OF PATRONS DELETED |
| Coloring Sheets                               | 408                     |                           | 303                     |                           |
| In House Puzzles                              | 60                      |                           | 48                      |                           |
| Make & Take Kits                              | 241                     |                           | 153                     |                           |
| Maker Table Use (Not Craft Kits)              | 0                       |                           | 0                       |                           |
| Reading Log Participants                      | 0                       |                           | 0                       |                           |
| Scavenger Hunts                               | 0                       |                           | 0                       |                           |
| Steam/Stem Services (Cricut, Sewing Machines) | 0                       |                           | 0                       |                           |
| Storywalk Participants                        | 0                       |                           | 0                       |                           |
| Trivia Contest                                | 0                       |                           | 0                       |                           |
| Other                                         | 0                       |                           | 0                       |                           |

## April 2025 Programming Statistics

| Title                           | Age                      | Category                   | Attendees | Event Date             |
|---------------------------------|--------------------------|----------------------------|-----------|------------------------|
| Cards & Coffee                  | Adult (Ages 19+)         | Adult Programming          | 4         | Apr 8 2025 / 5:30 pm   |
| Board vs. Board Games           | Adult (Ages 19+)         | Adult Programming          | 3         | Apr 17 2025 / 5:30 pm  |
| Library Board Meeting           | Adult (Ages 19+)         | Board Meeting              | 10        | Apr 21 2025 / 5:15 pm  |
| How Elvis Found His Voice       | Adult (Ages 19+)         | Adult Programming          | 32        | Apr 22 2025 / 5:30 pm  |
| The Library Book Club           | Adult (Ages 19+)         | Adult Programming          | 10        | Apr 24 2025 / 5:30 pm  |
| Color Me Calm                   | Adult (Ages 19+)         | Adult Programming          | 5         | Apr 1 2025 / 5:30 pm   |
| Storytime                       | Children (Ages 0-5)      | Storytime                  | 0         | Apr 9 2025 / 10:00 am  |
| UR Field Trip - Mrs. Neve K     | Children (Ages 0-5)      | On-Site Outreach           | 10        | Apr 9 2025 / 2:15 pm   |
| Unity Ridge -Preschool          | Children (Ages 0-5)      | Outreach                   | 14        | Apr 11 2025 / 10:15 am |
| 20th St - Gillmor Preschool     | Children (Ages 0-5)      | Outreach                   | 17        | Apr 11 2025 / 10:45 am |
| 20th St - Gillmor Preschool     | Children (Ages 0-5)      | Outreach                   | 19        | Apr 11 2025 / 1:15 pm  |
| Unity Ridge - Preschool         | Children (Ages 0-5)      | Outreach                   | 11        | Apr 11 2025 / 1:45 pm  |
| Storytime                       | Children (Ages 0-5)      | Storytime                  | 2         | Apr 16 2025 / 10:00 am |
| UR Field Trip - Mrs. Neve K     | Children (Ages 0-5)      | On-Site Outreach           | 11        | Apr 16 2025 / 2:15 pm  |
| Easter Storytime                | Children (Ages 0-5)      | Storytime                  | 4         | Apr 19 2025 / 10:00 am |
| Storytime                       | Children (Ages 0-5)      | Storytime                  | 0         | Apr 23 2025 / 10:00 am |
| UR Field Trip - Mrs. Neve K     | Children (Ages 0-5)      | On-Site Outreach           | 9         | Apr 23 2025 / 2:15 pm  |
| Storytime                       | Children (Ages 0-5)      | Storytime                  | 0         | Apr 30 2025 / 10:00 am |
| Storytime                       | Children (Ages 0-5)      | Storytime                  | 7         | Apr 2 2025 / 10:00 am  |
| UR Field Trip - Mrs. Neve K     | Children (Ages 0-5)      | On-Site Outreach           | 12        | Apr 2 2025 / 2:15 pm   |
| Storytime                       | Children (Ages 0-5)      | Storytime                  | 2         | Apr 5 2025 / 10:00 am  |
| UR Field Trip - 4th & 5th Grade | Children (Ages 6-11)     | On-Site Outreach           | 18        | Apr 8 2025 / 9:15 am   |
| UR Field Trip - 2nd & 3rd       | Children (Ages 6-11)     | On-Site Outreach           | 21        | Apr 8 2025 / 2:15 pm   |
| UR Field Trip - 1st Grade       | Children (Ages 6-11)     | On-Site Outreach           | 9         | Apr 10 2025 / 1:15 pm  |
| STEAM Saturday                  | Children (Ages 6-11)     | Children's Programming     | 10        | Apr 12 2025 / 10:00 am |
| UR Field Trip - 2nd & 3rd       | Children (Ages 6-11)     | On-Site Outreach           | 21        | Apr 15 2025 / 2:15 pm  |
| UR Field Trip - 1st Grade       | Children (Ages 6-11)     | On-Site Outreach           | 9         | Apr 16 2025 / 1:15 pm  |
| Easter Scavenger Hunt           | Children (Ages 6-11)     | Children's Programming     | 11        | Apr 19 2025 / 1:00 pm  |
| UR Field Trip - 4th & 5th Grade | Children (Ages 6-11)     | On-Site Outreach           | 19        | Apr 22 2025 / 9:15 am  |
| UR Field Trip - 2nd & 3rd       | Children (Ages 6-11)     | On-Site Outreach           | 20        | Apr 22 2025 / 2:15 pm  |
| UR Field Trip - 1st Grade       | Children (Ages 6-11)     | On-Site Outreach           | 10        | Apr 24 2025 / 1:15 pm  |
| Crafter KIDS                    | Children (Ages 6-11)     | Children's Programming     | 5         | Apr 26 2025 / 10:00 am |
| UR Field Trip - 2nd & 3rd       | Children (Ages 6-11)     | On-Site Outreach           | 21        | Apr 1 2025 / 2:15 pm   |
| UR Field Trip - 1st Grade       | Children (Ages 6-11)     | On-Site Outreach           | 10        | Apr 4 2025 / 9:15 am   |
| Anime Kids                      | Children (Ages 6-11)     | Children's Programming     | 4         | Apr 5 2025 / 2:00 pm   |
| Grim Readers                    | General Interest         | Teen and Adult Programming | 8         | Apr 10 2025 / 5:30 pm  |
| Craftersnoon                    | General Interest         | Teen and Adult Programming | 12        | Apr 15 2025 / 4:00 pm  |
| UR Field Trip - Middle School   | Young Adult (Ages 12-18) | On-Site Outreach           | 21        | Apr 11 2025 / 2:15 pm  |
| Anime Club                      | Young Adult (Ages 12-18) | Teen Programming           | 11        | Apr 3 2025 / 5:30 pm   |

**Total Attendance: 422**