NORELIUS COMMUNITY LIBRARY
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, July 28, 2026 5:15 p.m.
Fireside Room, Norelius Community Library

AMENDED AGENDA

Call Meeting to Order-

Roll Call – S. Velasquez, L. Peterson, B. Bruce, K. Segebart, L Lopez Director K. Meyer *Not present:* **D. Koch, L. Olsen,**

I. Additions to the Agenda/Agenda Approval

a. *B.B motion to approve L.P 2nd – All in favor*

II. Approve Minutes of Previous Meeting (attachment 1)

a. *B.B motion to approve L.P 2nd – All in favor*

III. Public Forum (Limit 5 Minutes)

a. *City Council Library liaison shared a few positive words on the work the library director has been doing*

IV. Trustee Training-Iowa Library Trustee Handbook, Chapter 7 (attachment 2)

- Planning for the Library's Future
  - *Board members reviewed and discussed*

V. Correspondence and Thank You Notes:

- Terri Skoog-fabric for library quilting class
- Donna Koch- fabric for library quilting class
- Curtis Belden- helping haul in cases of water and groceries
- Randy Volkmann- moving the cement pieces to the back by the dumpster
- Home and Hobby Club- cash donation
- Diane Ettleman- cash donation
- Scott Meyer- painting (podcast room and front door), hanging blind, changing water filter, putting up green screen and other library supports
- Tom Neemann- hanging magazine racks in the lobby
- Friends of the Library- funding the lobby remodel

VI. Approve Bills- Signature Page (attachment 3, 4)

a. *Signed by those in attendance B.B motion to approve L.P 2nd – All in favor*

VII. Director's Report – Director Meyer (attachment 5)

a. *Library director shared various updates, these are a few highlights:*

i. *Library was closed on July 4th* **,**

ii. *Director endorsement was completed*

iii. *Library received accreditation it is good for 3 years*

iv. *Podcast room will be available for checkout*

v. *Shared about the updates that are being done in the library*

vi. *Hosted a booth at the Crawford County Fair*

VIII. Unfinished Business:

A. None

IX. New Business:

A. CD renewals – *Director reviewed and renewed the best option*

B. Strategic Plan progress report (attachment 6)

   a. *Discussion of plan and how its been accomplished and what is still in progress*

C. Podcast room policy; discussion and action (attachment 7)

   a. Reviewed and discusses

   b. *BB moves to adopt LL seconds- all in favor*

D. Motion to approve benefits for Director

   a. *BB moves to clarify director vacations benefits by stating 3 weeks per calendar year and to start at the date of hire . LP seconds- All in favor*

E. Director's Evaluation

   a. *Discussed possible 360 evaluation for the future, BB asked all board members to complete and send to him current evals*

X. Monthly Reports

1. Library Accounts (attachment 8, 9, 10)
2. Monthly Library Report - Circulation & Acquisitions/Collection (copy on table)

   a. *reviewd*

Committee Reports

a) Book & Policy	(Segebart, Lopez, Olsen)
b) Finance	(Bruce, Koch, Velasquez))
c) Technology	(Velasquez, Segebart, Koch)
d) Facilities	(Peterson, Lopez, Segebart)
e) Public Relations	(Peterson, Lopez, Olsen)

Adjourn

Next Board Meeting: Tuesday, August 25, 2026 @ 5:15 pm Fireside Room

LP Motion, LL 2nds – All in Favor