

**NORELIUS COMMUNITY LIBRARY
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, September 23, 2025**

Minutes

Call Meeting to Order-

Roll Call – S. Velasquez, L. Peterson, B. Bruce, K. Segebart, L. Olsen

Director K. Meyer

Absent - J. Hough and D. Koch

I. Additions to the Agenda/Agenda Approval

II. Approve Minutes of Previous Meeting- motion to approve was made by Sandy V. and seconded by Larry P. MOTION CARRIED

III. Public Forum (Limit 5 Minutes)

IV. Trustee Training-Iowa Library Trustee Handbook, Ch. #14 - discussed as needed

V. Correspondence-Thank You Notes - sent by Director last month

- Daryl and Tammy Short (donation), Wesco Wave staff and participants (helping with mulch and weeding), Susan Lerdal Scholarship Committee (ILA Conference Scholarship), Friends of the Library (for donating a refrigerator to the break room)

VI. Approve Bills- Signature Page - motion was made by Larry P. And seconded by Laurel O. - MOTION CARRIED

VII. Director's Report – Director Meyer

Citizenship classes are going well. The Buddy Holly program was well attended. Josh Holm was hired as a part - time employee. Kari received a scholarship for her registration fee to the ILA conference. There was a discussion about buying a program for patrons to use to learn different languages.

VIII. Unfinished Business:

A. Library holiday hours and closings- The Norelius Library will be closed on 2 additional holidays next year: Martin Luther King Day and the day after Thanksgiving - motion made by Laurel and seconded by Kari S. - MOTION CARRIED

B. Strategic plan survey

- 25 Names were generated from employees and board members for the survey participants - Forms are to be completed and returned to Kari at the library by Oct. 8. If someone declines, then a replacement can be found by the board member.

IX. New Business:

A. Wesco cleaning contract - This contract will begin on Nov. 1 with WESCO - The motion to accept it was made by Larry P. And seconded by Laurel O. - MOTION CARRIED

X. Monthly Reports

1. Library Accounts
2. Monthly Library Report - Circulation & Acquisitions/Collection (copy on table)

Committee Reports

- | | |
|---------------------|-----------------------------|
| a) Book & Policy | (Segebart, Hough, Olsen) |
| b) Finance | (Bruce, Koch, Velasquez)) |
| c) Technology | (Velasquez, Segebart, Koch) |
| d) Facilities | (Peterson, Hough, Segebart) |
| e) Public Relations | (Peterson, Hough, Olsen) |

No new information was introduced in the committee reports

Adjourn - motion made by Kari S. And seconded by Sandy V. - MOTION passed

Next Board Meeting: **October 28, 2025 @ 5:15 pm Fireside Room**