

Norelius Community Library

RECONSIDERATION REQUESTS POLICY

I. BOARD AND LIBRARIANS' RESPONSE TO A CHALLENGE OR INQUIRY

- A. Any complaint must be submitted on the proper form. The complaint forms are available at the circulation desk. Incomplete forms may be rejected or denied by the Library Director, in writing setting forth the basis for rejection or denial. Complaints rejected or denied due to lack of completeness may be resubmitted once the missing information is provided in writing on the complaint form.
- B. Defending the principle of freedom to read, rather than the individual item:
The Board and Librarians will attempt to be fair and objective.
The Board and Librarians must defend the responsibility to provide public information and enlightenment on all subjects, particularly controversial subjects.
The Board and Librarians will, if they deem it necessary or appropriate, consult the American Library Association Office for Intellectual Freedom and other appropriate national and state organizations concerned with intellectual freedom. Though complaints must be settled on a local level, there is value in the support and assistance of agencies outside the area that have no personal involvement.
- C. A Review Committee for Reconsideration shall consist of the following people:
- Two community representatives, one of whom is chosen by the Director and one of whom is chosen by the Youth Services Librarian. If the Director or Youth Service Librarian is absent or otherwise unable to choose a community representative, the President shall choose the community representative.
 - Library Board President who is president at the time a complaint is filed.
 - Library Board Member with the longest tenure on the Board who is not the President or Vice President.
 - One alternate from the Library Board who is nominated by a majority of the members present at the meeting called for the purpose of naming a Review Committee.
 - Library Director (if the challenged book is a children's book) or
 - Children's Librarian (if the challenged book is an adult book)
- D. The Library Board reserves the right to amend this policy at any time, including after a complaint has been received.
- E. A Review Committee will determine whether to remove the challenged material, segregate the material, or continue to keep the material accessible to any patron.

The current committee shall be listed on the Directory Page of the Library Policy, available on request at the circulation desk.

Reviewed April 20, 2020

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