

**NORELIUS COMMUNITY LIBRARY
BOARD OF TRUSTEES REGULAR MEETING
May 28, 2024**

Minutes

Meeting called to Order by VP Phipps

Members Present: M. Phipps, K. Bock, L. Peterson, J. Hough, B. Bruce, Director Walley.

Guests: Mayor Soseman and Council Member Z Smith

- I. **Agenda Approved** — Bruce Moves, Bock seconds, all yes
- II. **Minutes of Previous Meeting** (4-23-24) — approved, Brus moved, Hough seconds with amendment from Kennedy.
- III. **Public Forum** discussion of removing bindweed. Mayor Soseman recommends “Snapshot.”
- IV. **Trustee Training** —Sandy V was not present
- V. Correspondence- Smith’s Concrete
- VI. Bills approved by board member signatures.
- VII. Director’s Report – Director Walley
 - Meetings attended
 - New server is having a few his cups but they are being ironed out
 - Gordon Wolf contacted.
 - D & S Sales signs delivered
 - Petersen’s have finished repairing the fence. Discussion about how to install. Possibilities are city public works, Iowa Prison Industries.
 - Inventory boed up for Friends of Library
 - Summer Reading Program starts Monday June 3
 - Spoke at Rotary, Katie on the radio
- VIII. **Unfinished Business:** Peterson moves to table items B and C, seconded by Hough. Approved
 - A. **Library Staff Wages-Wage Disparity-Ongoing Discussion**
 - B. **Parking Lot-Ongoing Discussion**
- IX. **New Business:**
 - A. **Library Policies Review is read page by page to determine changes needed.**
 - Wording changed on page 9 to uses “consecutive” in both sentences in item B
 - Discussion of Sex Offender policy on page 22. No changes
 - Further review and discussion of exhibits policy. Not OK if it is to make money.
 - Add iPad use to internet and computer use
 - Brusl moves to increase copy charges by a .05, color by .50 and cardstok .25 seconded by Kennedy all agree. Brus moves that laminating will be \$1 a foot. Hough seconds, all yes
 - Line 6 for maximum charge is removed from faxing policy
 - Bruce moves that we approve changes made tonight. Kennedy seconds. Approved with the exception of some pending changes

1. Library Accounts. CDs coming due next month. Discussion about whether to use short term or long term if we consider the parking lot expense.

2. Library Report. Anticipating an increase in circulation

Committee Reports

- a) **Book & Policy** (Kennedy, Bock, Hough) discussed tonight
- b) **Finance** (Bock, Phipps, Kennedy) CDs discussed
- c) **Technology** (Phipps, Bruce, Kennedy) new server
- d) **Facilities** (Peterson, Bock, Hough) nothing new
- e) **Public Relations** (Peterson, Bruce, Hough) nothing new

Kennedy moves to adjourn, Peterson seconds

Next Board Meeting: June 25th, 2024 @ 5:15 pm Fireside Room

Respectfully submitted: 5/28/2024